

PREP Guidelines for in-person classes

2020-2021

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General Information:

If all things remain as they are, this October SMM PREP will have a hybrid program, one composed of two in-person and one virtual at-home class per month for the school year. Classes have also been lengthened to an hour and a half, from 9:30AM to 11AM on Sundays in order to meet the diocesan required hours. For those who prefer to homeschool this year, you are welcome to join us for the virtual class each month; I will just need to know so that the catechist can include you. There will be assessments for those who are homeschooling completely.

We will still be required to teach the For the Sake of God's Children lessons (even to homeschoolers) this year. They will be virtual classes only, and information will be sent to you ahead of time.

SAFETY PLAN FOR THE YEAR 2020-2021

ARRIVAL AND DISMISSAL

1. Respect social distancing for arrival and dismissal.
2. For arriving, we will have a moving car line out **FRONT** at the **Sharpley Road entrance**. You will pull up, stop, let your child out, and they will enter the building.
3. For dismissal, catechists will bring the children to the **MAIN** entrance in the rear, beginning with the older children and ending with the younger. Only children will go to their parents' car, but those with younger siblings will wait to the side under the portico until their younger sibling appears so that they can walk together to the car.
4. Parents/guardians are required to remain an appropriate distance from the school building/meeting space or in their vehicles at dismissal if possible.
5. A volunteer will be at the entrance door during PREP to monitor.
6. **If a student requires an early dismissal, a request must be made in writing and an aide will bring them to the assigned door for dismissal. The parent may not enter the building.**

CLEANING OF THE BUILDING

7. Hand sanitizer will be provided in common areas for use.
8. The maintenance staff will disinfect the building both before we use it at the end of the school week and after we leave on our two Sundays. The parish has invested in special filters for the air conditioning units that have the air as close to hospital level as possible.
9. Aides will also wipe down the desks with antibacterial wipes when we finish class.
10. The CDC suggests areas and features of high use be disinfected frequently. These include but are not limited to: doorknobs, light switches, benches, bathrooms, hand rails, counters, tables, and desks.
 - a. Clean with either an EPA-approved disinfectant or dilute bleach solution (1/3 cup of bleach in one gallon of water).
 - b. Student desks or tables should be wiped with an EPA-approved disinfectant
11. Gloves must be worn for all cleaning and disinfecting processes.

SOCIAL DISTANCING

12. The school has the desks set so that they are the approved distance apart. There will be no desks moved.
13. **No stuffed animals, toys etc. can be brought into the building.**
14. **If a student needs to use the bathroom, the aide must go with them and maintain social distancing. Only one child in the rest room at a time.**
15. **To maintain social distancing in hallways, staggered arrival and dismissal times will be used, as well as assigned doorways.**

PREP Family Responsibilities – Hybrid Program

HEALTH

16. Parents/guardians must monitor their child's health by taking his/her temperature prior to PREP using an oral, tympanic, or temporal scanner.
17. A student **may not attend PREP** if he/she is:
 - + Running a temperature over 100.4 degrees.
 - + Experiencing symptoms of chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea.
18. If a student tests positive for COVID-19 and has attended a PREP session within a 14-day period of time, the parent/guardian must inform the D/CRE. Department of Public Health Guidelines will be followed.
19. PARENTS/GUARDIANS WILL NOT BE ALLOWED TO ENTER THE BUILDING AT ANY TIME. STUDENTS WILL BE DISMISSED IN GROUPS BY LAST NAME TO ALLOW SOCIAL DISTANCING. CHILDREN GRADES PRE-K TO 4TH GRADE WILL BE BROUGHT BY CATECHIST/AIDE TO THE ASSIGNED DOORWAY.
20. Masks are to be worn by **all** students and catechists, whether entering/exiting the building or in the classrooms.
21. Children will sanitize their hands on arrival. If you do not wish your child to use sanitizer, we will require a written request and they will be required to wash with soap and water.
22. Classroom seating will be assigned. Desks may not be moved.
23. At the end of class, the aide or catechist will wipe down the desks. The cleaning service contracted by the school will come in afterwards to sanitize hallways, etc.
24. Bathroom use – this will be on a single-use system. An aide will bring the child to the bathroom and remain outside; the child is required to wash their hands both before and after using the toilet.
25. Please be aware WATER FOUNTAINS ARE TURNED OFF. A student may bring a water bottle from home, but ONLY a water bottle.
26. Catechists are required to fill out a volunteer form each week regarding their health and exposure. All Department of Health Guidelines will be followed if anyone tests positive for COVID-19.

27. If a child becomes ill during class, they will be brought to the main entrance to the area outside the “fishbowl.” Parents will be notified for pickup prior to regular dismissal. If the illness occurs too close to regular dismissal, an alternate pickup location will be given by the director.

MATERIALS

28. Student materials can no longer be stored in classrooms. We will have pickup the two Sundays prior to opening, A-K one week and L-Z the next. More information will be sent closer to the dates. This will be for homeschoolers as well.

29. Students should use a school bag (or something similar) for materials which travel to and from the home. The bag must be clearly identified with their names. Materials may not be shared outside of family members.

30. When coming to IN-BUILDING class, students will need to bring their book and the following:

- 2 sharpened pencils
- Crayons (pre-k to 2nd) or colored pencils (3rd to 5th) or markers (6th-7th)
- A glue stick
- Age-appropriate scissors
- Personal pack of Kleenex
- A water bottle ONLY (if desired)
- Mask (to be worn at all times)