

# Comal County Emergency Services District No. 5

## Regular Meeting Agenda

November 16, 2017

**NOTICE** is hereby given that a Regular Meeting of the Board of Commissioners of Comal County Emergency Services District No. 5 will be held Thursday, the 16th day of November 2017 beginning at 6:00 p.m. at 353 Rodeo Drive, Spring Branch, TX 78070 for the following purposes:

### DISCUSSION / ACTION ITEMS

1) Call meeting to order;

### WORKSHOP AGENDA

1) ESD #5 will meet in joint session with ESD's #1 and #4 to receive reports on the following matters:

- a. Update on plan to separate functional activities and distribute certain assets associated with emergency medical training and mobile integrated health into a newly created nonprofit corporation;
- b. Update on staff recruiting and compensation matters and potential impact on the 2018 budget;
- c. Potential participation in class action litigation to recover costs associated with the opioid epidemic;

Following the joint session ESD #5 will reconvene in separate session for the following matters:

Public Comments: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners;

2) Citizens Comments (limited to 3 minutes per citizen).

### DISCUSSION / ACTION ITEMS (continued)

2. **ACTION AGENDA ITEM:** Discuss and consider Consent Agenda:

- a. Approve October 11, 2017 regular meeting minutes;
  - b. Approve November 8, 2017 special meeting minutes;
  - c. Discuss and approve October 2017 monthly bills and invoices;
3. Discuss, review, and consider monthly Treasurer's report and accompanying financial reports;
4. **ACTION AGENDA ITEM:** Review and consider updated 2017 budget;
5. **ACTION AGENDA ITEM:** Review and consider resolution consenting to the distribution of certain assets and liabilities related to emergency medical training and mobile integrated health into a separate nonprofit corporation;
6. **ACTION AGENDA ITEM:** Review and consider proposed adjustments to the 2018 emergency services operating budget and monthly contribution;
7. **ACTION AGENDA ITEM:** Review and consider participation in class action litigation regarding opioid epidemic;
8. **ACTION AGENDA ITEM:** Review and consider proposal for 2017 audit services;
9. **ACTION AGENDA ITEM:** Review and execute Frost Bank loan documents;
10. **INFORMATION ITEM:** Discuss reports from ESD #5 Council representatives;
  - a. Meeting update if any;
11. **INFORMATION ITEM:** Discuss reports from ESD #5 representatives on the Not-For-Profit Board;
  - a. BSB ES financial information;
  - b. Emergency Services Division financial information;
  - c. Incident response, fractile report;
12. **INFORMATION ITEM:** Discuss reports from Committee representatives, if any:
  - a. Apparatus Committee
  - b. Finance Committee
  - c. Real Estate Committee
  - d. Communications Committee
  - e. Revenue Sharing Committee
13. **INFORMATION ITEM:** Discuss any items to be brought to the attention of the Not-For-Profit Board;
14. **EXECUTIVE SESSION:**
  - Discuss update on potential real estate transaction, if any;
  - Discuss legal communications, if any;

15. **ACTION AGENDA ITEM:** Discuss and approve any decisions to be made from executive session discussions;

16. Discuss agenda, time and dates for next meeting(s) and adjourn;

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to Chapter 551.071 of the Texas Government Code; discussing real property matters pursuant to Chapter 551.072 of the Texas Government Code; discussing gifts and donations pursuant to Chapter 551.073 of the Texas Government Code; discussing personnel matters pursuant to Chapter 551.074 of the Texas Government Code; discussing security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code.

If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meeting Act that authorizes the closed or executive session.

*Comal County Emergency Services District No. 5 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.*

---

Mike Rarick, President  
Comal County Emergency Services District No. 5