

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 4**

**MEETING MINUTES**

**January 21, 2016**

*NOTICE* is hereby given that a regular meeting of the Board of Commissioners of Comal County Emergency Services District No. 4 occurred on Thursday, the 21st day of January, 2016, beginning at **5:30 p.m.**, at the Emergency Services Building, 353 Rodeo Drive, Spring Branch, Texas 78070 for the following purposes:

Call meeting to order;

**WORKSHOP AGENDA**

1. Citizen comments (limited to 3 minutes and any comment made on subjects not included on the published agenda will not be discussed or action taken by the board);

Public Comment: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners;

A quorum was declared with four of the ESD 4 Commissioners present. President Paul Graf, Vice President Bret Barnett, Secretary Josh Dean, and Treasure Curtis Bremer were present, Assistant Treasure Deena Clausen was absent.

Dennis Conway spoke and thanked the board for inviting him to attend.

The three recently appointed ESD 4 Commissioners have been sworn in by Comal County officials.

**DISCUSSION/ACTION ITEMS**

1. Election of Officers for 2016: Mr. Barnett made a motion to keep Paul Graf, President, Mr. Barnett Vice President, and Mr. Josh Dean, Secretary. And change Ms. Clausen to Treasurer and Mr. Bremer to Assistant Treasurer. Seconded by Mr. Dean passed unanimously.

2. Discuss and consider Consent Agenda: Mr. Barnett made a motion to approve consent agenda, seconded by Mr. Bremer, passed unanimously.

a. December 17, 2015 regular meeting minutes;

b. Monthly Financial Reports; Mr. Graf discussed lower than expected sales tax, we will recheck next month.

c. Monthly bills and invoices;

3. Discuss and consider funding for Cascade system/air tanks; Chief Beaudoin stated he was waiting for a couple of extra bids from suppliers. He stated that it could wait, new bids should arrive the week following this board meeting and will be discussed in the February board meeting.

4. Discuss, review and approve bond for Treasurer; Mr. Bremer advised the board that there were changes to the bond requirements by commissioner's court. More clarification was requested by the board and we would need to revisit in the February board meeting.

5. Discuss and approve appointments to the Board of Directors of the BSB Fire and EMS for

2016; A decision was made to replace Mr. Graf with Ms. Clausen on the Board of Directors of the BSB Fire and EMS. Mr. Barnett would stay on the board.

6. Discuss and approve appointments to the BSBES Council for 2016; A decision was made Mr. Graf and Mr. Dean will continue to serve on the BSBES Council.

7. Discuss and consider funding approximately \$935 for 2016 for the Front Porch News renewal; Mr. Barnett made a motion to fund no more than \$1,000.00 for the Front Porch News. Seconded by Mr. Dean passed unanimously.

8. Discuss and consider any items related to Station 4 or the 311 Station; Mr. Dean spoke with members of the Spring Branch Volunteer Fire Department, the SBVFD stated that they were interested in transferring property in Mystic Shores off FM 306 from the SBVFD to ESD 4 after a plan for the property was presented to SBVFD. Mr. Dean and Mr. Barnett will continue talks with the SBVFD.

9. Update on ESD Council activities and any Agreement modifications with Service Provider; No modification to the agreement with the Service Provider. Three new committees were added Board Education and Development, Insurance and Risk Management and Revenue and Cost Sharing between ESDs.

10. Discuss implementation plan for revision of Joint Agreement for Providing Emergency

Services fee structure; No decision was made, The Board needs better data to make an informed decision.

11. Discuss and consider report to the Comal County Commissioners on January 28, 2016; This report will be presented for ESD 4 by Mr. Graf to the Comal County Commissioner's Court on Thursday the 28<sup>th</sup> of January.

12. Discuss February Safe-D conference attendance, agenda, and schedule; Mr. Graf, Ms. Clausen, and Mr. Barnett will be attending.

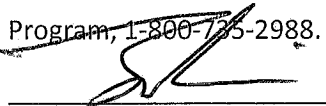
13. Discuss time and dates for the next regular meeting planned for February 2016; The next board meeting will be on February 25, 2016 at 5:30 PM.

14. Adjourn. ESD 4 adjourned at 7:32 PM.

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from

its attorney pursuant to §551.071 of the Texas Government Code; discussing real property matters pursuant to §551.072 of the Texas Government Code; discussing gifts and donations pursuant to §551.073 of the Texas Government Code; discussing personnel matters §551.074; discussing security personnel or devices pursuant to §551.076 of the Texas Government Code. If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meetings Act that authorizes the closed or executive session.

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Josh Dean, Secretary

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