

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 4

MEETING NOTES

March 17, 2016

NOTICE is hereby given that a regular meeting of the Board of Commissioners of Comal County Emergency Services District No. 4 was held Thursday, the 17th day of March, 2016, beginning at 5:00 p.m., at the Emergency Services Building, 353 Rodeo Drive, Spring Branch, Texas 78070 for the following purposes:

Meeting was called to order at 5:00 PM all board members were present, Paul Graf, President, Bret Barnett, Vice President, Deena Clausen, Treasure, Curtis Bremer Assistant Treasure, and Josh Dean Secretary

WORKSHOP AGENDA

1. Citizen comments (limited to 3 minutes and any comment made on subjects not included on the published agenda will not be discussed or action taken by the board); Public Comment: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners;

Please add a Discussion/ Action Item for April 21, 2016 meeting: new radios for Engine 71.

DISCUSSION/ACTION ITEMS

1. Discuss and consider Consent Agenda:

a. February 25, 2016 regular meeting minutes;

b. March 2, 2016 special meeting minutes;

c. Monthly Financial Reports; Mr. Graf noted that sales tax are around \$70,000.00, the expectation from the new Wal Mart was closer to \$100,000.00

d. Monthly bills and invoices; Motion to approve consent agenda made by Ms. Clausen, Seconded by Mr. Barnett passed unanimously.

2. Discuss and consider any items related to the revised BSBES 2016 budget; Motion to approve the format of the 2016 budget made by Mr. Barnett, Seconded by Ms. Clausen passed unanimously.

3. Discuss and consider funding for Cascade system/air tanks; the air packs have not been purchased
 4. Discuss and consider any items related to bond for Treasurer; Mr. Barnett made a motion to pay the bond, Ms. Clausen seconded passed unanimously.
 5. Discuss and consider any items related to bank accounts; Ms. Clausen will discuss with former board member Larry Hull the donations bank account and how it was used in the past.
 6. Discuss and consider any items related to the 311/Rebecca Creek Station; nothing to report.
 7. Discuss and consider any items related to the Mystic Shores area station; nothing to report.
 8. Update on BSBES activities, financials, and other related items; Mr. Barnett briefed board on activities of the IT committee and that there was no backup generator for the station at 353 Rodeo Drive, Spring Branch, Texas 78070.
 9. Update on ESD Council activities and any Agreement modifications with Service Provider; Mr. Graf briefed the board members on a proposed cost sharing idea with the other ESDs.
 10. Update on ISO study status; Mr. Barnett made a motion to spend up to \$1,000.00 dollars on a briefing for an ISO study seen at Safe D. Mr. Bremer seconded passed unanimously.
 11. Discuss follow-up needed to the recent Safe-D conference; nothing to report.
 12. Discuss time and date for the next regular meeting planned for April 21, 2016 at 5 or 5:30 PM.
- ESD 4 went into an Executive Session at 6:10 PM to read a letter from ESD 4 attorney, came out of executive session at 6:19 PM with no actions.

Brief recess for the purpose of convening in BSB ES Board Meeting. ESD went into a brief recess at 6:20 PM.

WORKSHOP AGENDA (Continued)


2. Attend meeting and receive reports from the BSB ES service provider; reconvened from 6:35 PM and adjourned at 6:54 PM.

DISCUSSION/ACTION ITEMS (Continued)

13. Adjourn. Meeting adjourned at 6:54 PM.

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. Executive Sessions may include the following: consultation with attorney for litigation or a settlement offer (Sec. 551.071), deliberations regarding real property (Sec. 551.072), deliberation regarding a contract being negotiated (Sec. 551.0725), deliberation regarding a

prospective gift (Sec. 551.073), personnel matters (Sec. 551.074), personnel matters affecting a county advisory body (Sec. 551.0745), deliberation regarding security devices or security audits (Sec. 551.076), and deliberation regarding economic development negotiations (Sec. 551.087). If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meetings Act that authorizes the closed or executive session. Comal County Emergency Services District No. 4 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.



Josh Dean, Secretary

Comal County Emergency Services District No. 4

**COMAL COUNTY
EMERGENCY SERVICES DISTRICT #4
BOARD OF COMMISSIONERS
Board Special Meeting Minutes, March 24, 2016**

A Special Meeting of the ESD #4 Board was held beginning at 12:00 noon at the Emergency Services Building at 353 Rodeo Drive, Spring Branch, Texas 78070 on Wednesday, the 24th day of March, 2016.

Call meeting to order;

Having been duly posted, the meeting was called to order and a Quorum was declared at 12:00 noon with Commissioners Curtis Bremer, Bret Barnett, and Paul Graf in attendance. Commissioners Deena Clausen and Joshua Dean were not present.

WORKSHOP AGENDA

1. Citizen comments (limited to 3 minutes and any comment made on subjects not included on the published agenda will not be discussed or action taken by the board);

Public Comment: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners;

No Citizen comments were made.

2. Discuss ISO ratings for the service territory;

No discussion was had since the presenter was not in attendance.

3. Discuss and approve radios and communications for Engine on Order;

Motion was made by Mr. Bremer and seconded by Mr. Barnett to approve \$33,000 for the purchase of radios and communications for the Engine on order. Motion was passed unanimously by the three (3) Commissioners present.

Adjourn; The meeting adjourned at 12:03 PM.

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Minutes prepared by Mr. Paul Graf, President.

Board Acceptance April 21, 2016.  _____, Secretary