

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 4

SPECIAL MEETING MINUTES

June 24, 2016

A special meeting of the Board of Commissioners of Comal County Emergency Services District No. 4 was held Friday, the 24th day of June 2016, beginning at 2:00 p.m., at the Bremer Training Center at 9850 FM 311, Spring Branch, Texas 78070.

Having been duly posted, the meeting was called to order at 2:00 p.m. by Board President Paul Graf. A quorum was declared with four of the five Commissioners present. (President Paul Graf, Vice President Bret Barnett, Secretary Joshua Dean, and Treasurer Deena Clausen were present. Assistant Treasurer Curtis Bremer was not present, having recently been deceased.)

WORKSHOP AGENDA

1. Citizen comments (limited to 3 minutes and any comment made on subjects not included on the published agenda will not be discussed or action taken by the board);

Public Comment: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners;

No comments were made.

DISCUSSION/ACTION ITEMS

1. Approval of the Agenda;
The agenda was approved by consensus.
2. Discuss and consider Consent Agenda:
 - a. May 19, 2016 Regular Meeting minutes;
 - b. June 3, 2016 Special Meeting minutes;
 - c. Monthly Financial Reports;
 - d. Monthly bills and invoices;

A motion was made by Mr. Barnett to approve the items on the Consent Agenda. (Note that the June 16, 2016 Regular Meeting Minutes was pulled off the agenda for future approval.) Motion was seconded by Ms. Clausen, followed by unanimous approval by voice vote.

3. Discuss and consider honoring Mr. Curtis Bremer;

Motion was made by Mr. Barnett, seconded by Mr. Dean to approve the attached resolution honoring Mr. Bremer. Motion carried by unanimous voice vote. Motion was made by Ms. Clausen, seconded by Mr. Barnett to purchase wreaths for up to \$200 to be placed on the Bremer building to honor Mr. Bremer. Motion carried by unanimous voice vote.

4. Discuss and consider any items related to bank accounts;

Mr. Hull was present and gave the background to the Bartles' Scholarship Fund. Mr. Graf agreed to ask Mr. Gwen Pain to assist in preparing a proposed structure to property set up and administer the fund.

5. Discuss and consider any items related to the 311/Rebecca Creek Station;

Nothing was discussed.

6. Discuss and consider any items related to the Mystic Shores area station;

Nothing was discussed.

7. Update on BSBES activities, financials, and other related items;

Nothing was discussed with this item.

8. Update on ESD Council activities and any proposed JSPA modifications;

Nothing discussed.

9. Discuss and consider how Bunker Gear is purchased;

Nothing was discussed.

10. Discuss and consider how grants are written by BSBES on behalf of ESD;

Nothing was discussed.

11. Update, discuss and consider any items on ISO study;

Mr. Dean mad a motion to approve up to \$40,000 over a two year period to fund this ESD 4;s portion of the is study. Motion was seconded by mr. Barnett. Motion carried by unanimous voice vote.

12. Discuss and consider any items related to the 2016 or 2017 budgets;

The 2017 BSBES budget was discussed and will be reviewed further.

In accordance with the Texas Open Meeting Act below, the ESD 4 Commissioners went into Executive Session at 3:35 to discuss with counsel, John Carlton, various aspects of the service provider agreement.

The Executive Session ended at 4:26. A motion was made by Mr. Barnett to hire the Coveler Katz Law firm to assist in any disputes that arise from the service provider agreement. The motion was seconded by Ms. Clausen. The motion was approved by unanimous voice vote.

13. Discuss time and date for the next regular meeting planned for July 16, 2016;

The consensus of the group was that the next regular meeting will be held at 5:30 on July 19, 2016.

14. Meeting was adjourned at 5:05 PM.

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. Executive Sessions may include the following: consultation with attorney for litigation or a settlement offer (Sec. 551.071), deliberations regarding real property (Sec. 551.072), deliberation regarding a contract being negotiated (Sec. 551.0725), deliberation regarding a prospective gift (Sec. 551.073), personnel matters (Sec. 551.074), personnel matters affecting a county advisory body (Sec. 551.0745), deliberation regarding security devices or security audits (Sec. 551.076), and deliberation regarding economic development negotiations (Sec. 551.087). If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meetings Act that authorizes the closed or executive session.

Comal County Emergency Services District No. 4 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

Minutes prepared by Mr. Paul Graf, President.

Board Acceptance July 19, 2016. _____, Secretary