

COMAL COUNTY
EMERGENCY SERVICES DISTRICT #1
BOARD OF COMMISSIONERS
Board Meeting Minutes, July 20, 2017

A Regular meeting of the ESD #1 Board was held at the Emergency Services Building at 353 Rodeo Drive, Spring Branch, Texas 78070 on Thursday, the 20th day of July, 2017.

Discussion/Action Items:

1. Call meeting to order:

Having been duly posted, the meeting was called to order at 4:01 p.m. by President Bill Gonser. Commissioners Rhonda Zunker, John Scheffler and Harrell Hicks were present and a quorum was declared. Commissioner Mark Schmalz was absent.

Guests in attendance:

Ms. Jo Zuercher – Bulverde-Spring Branch EMS

Workshop Agenda

Public Comment: In accordance with the Texas Attorney General’s opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners. Citizens’ Comments are limited to 3 minutes per citizen. No public comment was offered or provided.

Discussion/Action items (continued)

2. Approve June 21, 2017 regular meeting minutes: Commissioner Hicks moved and Commissioner Zunker seconded a motion to approve the minutes as presented. Motion carried,

3. Review, consider and accept monthly financial reports from Commissioner Zunker:

Commissioner Zunker presented the Financial Report as of July 16, 2017. This report shows an Operating Balance and available funds of \$2,143,501.43. There were no outstanding invoices or non-cleared checks on the account. (Attachment 1)

Also presented were records of receipt from Comal County Tax Office for payment of \$17,231 for the month of July 2017 bringing the tax total to \$2,617,665 for the year. Additionally, interest payments for the month were \$682.75 for a year-to-date total of \$4,337.31. Total tax receipts and interest is \$2,622,002 as of this date compared with a 2017 budget of tax and interest revenues of \$2,911,012. Monies from past-due taxes which are still being collected were included in the monthly payment from the Tax Office. (Attachment 2)

A motion was made and seconded to accept the financial reports as presented. Motion carried

4. Consider and approve bills/invoices to be paid: Commissioner Zunker reported that no bills needed to be paid at this time. However, because of the requirement to post public notice of the meetings necessary to set ESD1's tax rate for 2018, a request was made to approve an amount NTE \$1,250.00, payable to the New Braunfels Herald, for placement of notices of the three required meetings. Payment must be made at the time of printing the announcement and there will not be a regular meeting before all of the postings must be printed.

5. Committee and Council Reports: (a) Commissioner Gonser reported on a change the Council proposed for staffing at Station 4 and a request for each ESD to approve concept and budget change. The proposal is for the change of the personnel staffing the Station from "part-time" to "full-time". This will allow better control of staffing and knowledge of having staff "on site". The station currently has 12 hour staffing with two people and, when Station 4 construction is completed (2019?) will change to 24 hour staffing with three cross-trained people. The approximate cost for this change is \$22,000 annually with costs pro-rated for any current year costs. ESD 1's share will be 45% for 2018 and 47% for 2017. Commissioner Gonser made a motion to approve the change as described above. The motion was seconded and approved. (Attachment 3)

(b) Commissioner Gonser reported on Station 2's drainage problems and confirmed the drone flight (to develop a 3-D model of the station for engineering use) and the new survey have been completed at no cost to the ESD's or BSBES. Construction modifications to reduce storm run-off and flooding will be based upon completion of the engineering plans. ESD1 will have some cost associated with the engineering plans and Commissioner Gonser asked for an approval from Capital Expenditure funds for an amount NTE \$10,000 to cover cost. Commissioner

Zunker indicated that funds were available for that amount in the Capital Expenditure funds. Commissioner Scheffler moved approval. The motion was seconded and approved.

(c) Commissioner Hicks reported on the BSBES Board's decision to begin the process of moving the Centre for Emergency Health Sciences into a separate 501-C-3 non-profit corporation. This possibility has been discussed by the BSBES Board for several meetings and approval was made by a unanimous vote of the full Board. The motion included that a complete, detailed plan for this change, with all appropriate measures, must be complete by 12-31-17 for the Board's final review with steps to complete the moving into a complete non-profit corporation.

6. Review Service Provider's 2018 Budget; Commissioner Hicks reported that the BSBES Budget of \$4,761,702 remained the same as when adopted by its Board. He pointed out that ESD1 overlooked approving/disapproving the Budget after the June joint meeting of ESDs and the Service Provider. A motion was made and seconded to approve the BSBES Budget (Service Provider) for 2018. The motion passed. (Attachment 4 & 5)

7. Discuss 2018 Budget and Cost Sharing; Commissioner Gonser discussed the process of developing ESD1's budget in August after the tax rate and anticipated revenue from ad valorem taxes becomes available. He also discussed the process of attempting to bring an equitable "cost sharing" arrangement between the ESDs. This agreement continues to be "in discussion" between the ESDs. At this point, ESD1 proposes to pay \$180,000 monthly/\$2,160,000 annually to the Service Provider (BSBES) as its share of the 2018 total Emergency Services Budget of \$4,761,702. (Attachment 6) Commissioner Scheffler moved that such payment be approved for the 2018 Budget. The motion was seconded by Commissioner Zunker and approved.

8. Discuss updated long-term financial plan; Commissioner Gonser talked about the newly revised long-term (7 year) financial plan. He pointed out some issues with actual dollar amounts as well as some of the assumptions upon which the Plan is based. He will continue to work with the Council and appropriate committees to correct the figures/assumptions used in the Plan so it can become a part of the ESD annual budgeting process. A copy of this document is in the Commissioner's July Meeting Information Book.

9. Discuss Comal County Integrated Response Committee's Memo of Understanding (MOU); Commissioner Gonser discussed the MOU using the copy provided as an attachment to the June ESD1 Board Minutes. He also indicated that he had signed for ESD1 and would get a

sheet showing his signature so it would be part of the records. That signature page, along with the body of the MOU is attached. (Attachment 7: A – F)

10. Discuss Station #2 drainage revisions and extension of concrete pad; This item was discussed as part of Item 5 above. It will continue to be an Agenda Item as necessary based upon the 3-D building/grounds model and the necessary renovations to Station 2 building, grounds, and driveway.

11. Discuss agenda time and dates for next meeting(s); The next month meeting(s) involve setting the tax rate for ESD1 with certain meetings being contingent upon information from Comal County Tax Office. Based upon current information, the next monthly meeting will be on **Thursday, August 10, 2017 at 4:00 PM at Station 1.** At this time we will discuss the tax rate and take any necessary action for setting the ESD1 tax rate. Additional public meetings for comment will be scheduled for later in August with probable dates being August 24th and 31st – however these dates are subject to change. The 2018 tax rate will be set in September 2017.

12. Adjournment; Motion was made and seconded to adjourn the meeting. The motion was approved and the July meeting of ESD1 adjourned at 5:12 PM.

Harrell Hicks

Acting Secretary

Board Acceptance _____ 2017 _____, Harrell Hicks
(Date) (Signature)

Attachments:

- 1. Financial Report dated 6/17/17
- 2. Comal County Tax Office/Interest Income Information
- 3. Proposed Staffing Change – Station 4

4. BSBES 2018 Approved Budget – Total Budget
5. BSBES 2018 Emergency Services Budget
6. Proposed ESD Cost Sharing of BSBES 2018 Budget
- 7 A –F.. Comal County Integrated Response Committee MOU with ESD1 Signature

Checking Account Balances (as of 07/16/2017):

Operating Account BNB	\$2,143,501.43
Checks issued not cleared	0.00
Total Bills outstanding	<u>- 0.00</u>
Available Funds	\$ 2,143,501.43

2017 Tax & Interest Receipts are \$2,622,002 compared to June 2016 YTD of \$2,482,250.

Request approval for check payment to New Braunfels Herald Zeitung for approximately \$1,218 which will cover the cost of posting the required notices in the paper for the 3 required notices.

We need to schedule the required meetings to set the Tax Rate so that we are completed prior to September 15, 2017. See documents on Board Effect

Attachment 1 - 7/20/17

CCESD#1 PROPERTY TAX REMITTANCES FROM COMAL COUNTY

<u>MONTH</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
JAN	\$ 1,071,739	\$ 1,166,234	1,319,077	1,125,502
FEB	679,366	728,628	752,756	1,118,564
MAR	192,580	220,714	270,391	214,697
APR	59,106	68,543	63,349	77,481
MAY	30,457	22,384	25,188	25,632
JUN	29,669	28,716	30,222	38,558
JUL	24,477	20,148	21,267	17,231
AUG	23,595	26,434	22,396	
SEPT	7,790	8,472	14,978	
OCT	4,735	5,867	4,141	
NOV	67,054	7,759	23,971	
DEC	165,127	194,537	258,978	
TOTAL	\$ 2,355,695	\$ 2,498,437	\$ 2,806,714	\$ 2,617,665

Note: The 2017 budget for revenues from taxes & interest is \$2,911,012

<u>MONTH</u>	<u>Interest payments received</u>	<u>2016</u>	<u>2017</u>
JAN		418.30	315.50
FEB		569.61	579.50
MAR		670.47	683.93
APR		741.25	738.31
MAY		576.20	655.02
JUN		547.11	682.30
JUL		492.83	682.75
AUG		415.66	
SEPT		406.41	
OCT		316.03	
NOV		280.01	
DEC		270.32	
TOTAL		5,704.20	4,337.31
Total Tax Receipts & Interest		2,812,418	\$ 2,622,002

Attachment 2 - 7/20/17

Budget Year 2018 - Other Considerations

No. Type Owner Project Title
 1 Options for IT - internal, external, combination
 2 PEO analysis

Deferred

72,000

IT Consultation

2018 Consideration

2019

2018 plus

Station 4 staffing model

PTE - 12 HR FTE - 12 HR

FF/EMTP	15	2288	34,320	2496	45,855	138,711	2
FF/EMT	12	2288	27,456	2496	40,202	122,616	2
Subtotal			61,776		86,057	261,327	
Benefits	19%		11,737		16,351	49,652	
Total	FTE		73,513		102,408	310,979	
FF/EMT	12	182.5	26,280	157	22,608	73,584	
FF/EMTP	15	182.5	32,850	157	28,260	39,060	24 hrs PTE
Total	PTE		59,130		50,868	112,644	
Grand Tot			132,643		153,276	423,623	

2017 PTE Budget labor for Station 4

131,040

131,040

131,040

Stipends for year 2

EDU 2400

Long 844

940

1,784

(292,583) stipends
 (4,184) stipends
 (296,767)

Attachment 3 - 7/20/17

2018 Budget – As Approved

	2018 Approved Budget 5.30.2017		Forecast		Unaudited 2016-Actual
	2018	'18 vs '17	2017	'17 vs '16	
Joint Agreement revenue	\$		\$ 4,320,000		\$ 4,320,000
Fire & EMS billing	567,000	-3%	584,400	-19%	720,820
Membership/Standby etc...	26,400	3%	25,731	-52%	53,134
Income	\$ 593,400		\$ 4,930,131		\$ 5,093,954
Personnel	3,898,711	3%	3,789,722	10%	3,458,499
Medical Supplies	100,800	3%	98,210	-14%	114,428
Fleet Exp-M&R, Fuel, Insurance	239,000	5%	228,536	4%	219,345
Station Expenses: Utilities/M&R/Supplies	188,560	13%	167,559	-8%	181,365
Professional & Service Fees (Med Dir/Legal)	41,100	4%	39,676	-7%	42,650
Quality Assurance/Quality Improvement (QA/QI)	85,000	0%	85,000	0%	85,250
Service Contracts & IT Expenses	116,723	26%	92,729	59%	58,315
Insurance (Surety Bonds)	2,100	-1%	2,111	17%	1,811
Uniforms/Gear	43,200	12%	38,447	-17%	46,280
Training & Licensing Expenses	93,945	6%	88,723	214%	28,212
Misc (Office Equip/Public Relations/Christmas Party)	17,600	39%	12,620	-283%	(6,888)
Operating Expenses	928,028		853,611		770,768
Direct Operating Expenses	4,826,739	4%	4,643,333	10%	4,229,267
Rodeo Drive	114,311		122,814		95,785
Administration	414,053		395,435		357,758
Allocated Expenses	528,363	2%	518,249	14%	453,543
Total Operating Expenses	\$ 5,355,102	4%	\$ 5,161,582	10%	\$ 4,682,810
Net Gain/(Loss) From Operating Activities	\$ (4,761,702)		\$ (231,451)		\$ 411,144

Attachment 4 7/20/17

2018 Budget – Emergency Services Only

	2018 Approved Budget 5.30.2017		Forecast		Unaudited 2016-Actual
	Approved 2018	'18 vs '17	2017	'17 vs '16	
Joint Agreement revenue	\$		\$ 4,320,000		\$ 4,320,000
Fire & EMS billing	567,000	-3%	584,400	-19%	720,820
Membership/Standby etc...	26,400	3%	25,731	-52%	53,134
Income	\$ 593,400		\$ 4,930,131		\$ 5,093,954
Personnel	3,898,711	3%	3,789,722	10%	3,458,499
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Allocated Expenses	528,363	2%	518,249	14%	453,543
Total Operating Expenses	\$ 5,355,102	4%	\$ 5,161,582	10%	\$ 4,682,810
Net Gain/(loss) From Operating Activities	\$ (4,761,702)		\$ (231,451)		\$ 411,144

16 and '17		2018/Mth		2016 & 2017		Increase
ESD 1	Alloc %					
\$ (2,248,581)	47%	\$ 187,382	\$ 170,000	\$ 17,382		\$ 17,382
(1,256,560)	26%	104,713	95,000	9,713		9,713
(1,256,560)	26%	104,713	95,000	9,713		9,713
\$ (4,761,702)	100%	\$ 396,808	\$ 360,000	\$ 36,808		\$ 36,808

Attache March 5 - 7/20/17

	Current Monthly Payment	Current Annual Payment	Current % of Total Payment	Proposed Monthly Payment	Proposed Annual Payment	Proposed % of Total Payment
ESD #1	\$170,000	\$2,040,000	47%	\$180,000	\$2,160,000	45%
ESD #4	\$95,000	\$1,140,000	26%	\$109,800	\$1,317,600	28%
ESD #5	\$95,000	\$1,140,000	26%	\$107,000	\$1,284,000	27%
				\$396,800	\$4,761,600	
SP's Budget					\$4,761,702	

Attachment 6 - 7/29/17

1. PARTIES

To the extent permitted by law this Memorandum of Understanding (MOU) is entered into by and between all undersigned agencies/departments, hereinafter collectively referred to as the "Parties."

2. AUTHORITIES

Authority for the Parties to enter into this agreement is pursuant to the Interlocal Cooperation Act, Texas Government Code Chapter 791. Pursuant to Section 791.011(d), Texas Government Code, and other applicable law, any party paying for the performance of governmental functions or services hereunder shall make those payments from current revenues available to the paying party and this MOU shall be authorized by the governing body of each party hereto before execution by the Department Head of that party.

3. PURPOSE

The purpose of this MOU is to give first responders of all agencies within Comal County the proper direction and maximize inter-agency cooperation when addressing the five common challenges occurring in a multi agency response to an active threat. These five common challenges consist of stopping the threat, integrating the response, staging of resources, medical care, and transportation of the injured. This MOU will also formalize relationships between the participating agencies for policy guidance, planning, training, public and media relations, and funding. This MOU is not intended, and should not be construed, to create any right or benefit, substantive or procedural, enforceable at law or otherwise by any third party against the Parties, the State of Texas, the County of Comal, the Cities of New Braunfels, Garden Ridge, and Bulverde, or the officers, employees, agents or other associated personnel thereof. By entering into this MOU, no party waives, nor shall be deemed to have waived any right, immunity or defense that party may have under applicable statute, law, rule, or regulation.

4. MISSION

The mission of this MOU is to establish baseline department protocols and best practices across Comal County for the response and mitigation of active threat situations.

5. SUPERVISION AND CONTROL

a. Supervision

Overall supervision of the personnel at an active threat event shall be the shared responsibility of the participants, and to the extent possible, all parties shall utilize the incident command system.

Responsibility for conduct of each party, both personally and professionally, shall remain with the respective agency head, and each agency shall be responsible for the actions of its respective employees. Each party member will be subject to the personnel rules, regulations, laws, and policies applicable to those of his or her respective agency. By entering into this agreement, or otherwise participating in any incident, no party shall be deemed a partner, joint venture, or otherwise responsible for the acts or omissions on any other parties' personnel.

b. Resource Control

Specific control of resources, including personnel, and the continual dedication of resources shall be retained by the participating agency heads, who will be kept fully apprised of all developments, requirements, and needs by their respective subordinates.

6. OPERATIONS

a. Stopping The Threat:

Comal County is composed of multiple law enforcement agencies with different degrees of training and tactics. During an active threat event, these agencies will respond and work together. A commonality of training is essential.

To accomplish this, Comal County first responders will utilize the current concepts and best practices recommended by Advanced Law Enforcement Rapid Response Training (ALERRT).

b. Integrating the Response:

The cooperation of multiple agencies with different types and makeups is necessary to resolve an active threat event. All responding agencies need to have and utilize a practical incident command system that addresses the common elements of integration:

These common elements consist of Command, Staging, Span of Control and Radio ID.

To accomplish this, Comal County first responders will utilize the ALERRT/C3 Pathways Active Shooter Incident Management Checklist for an active threat event.

c. Staging:

A common problem with active threat events is over-convergence, or a lack of organization with multiple first responders flooding into the operational area. To prevent this, all responding agencies after the initial contact team (including follow on law enforcement units) must practice good staging concepts. Everyone on scene should have a task or purpose.

Staging has three primary functions: Resource Utilization, Accountability, and Ingress/Egress

After the initial contact team, the next arriving law enforcement officer will act as staging manager and utilize the ALERRT/C3 Pathways Active Shooter Incident Management Checklist.

d. Medical Care:

All responding agencies might be tasked with providing emergency medical care at any stage or area of an active threat event. A common system of mass casualty care must be practiced and applied with the following goals: Prevention of further casualties, Treatment of casualties, and Completion of mission

To accomplish this Comal County first responders will utilize concepts and best practices recommended by the Tactical Emergency Casualty Care Committee (TECC). These procedures allow for three phases of care: Direct Threat Care, Indirect Threat Care, and Evac Care.

In addition, first responders must establish safe zones or corridors and utilize rescue task force models to provide medical care during active threat events as quickly as possible. To accomplish this, Comal County first responders will utilize concepts and guidelines recommended through ALERRT's Active Threat Integrated Response Course (ATIRC).

e. Transport of Injured:

The successful transportation of injured persons in an active threat event depends on the first responders properly addressing the first four challenges mentioned above, (stopping the threat, integration, staging, and medical).

In addition to the above guidelines, all responding agencies in Comal County must have a clear understanding and the ability to establish casualty collection points, ambulance exchange points, and conduct simple triage.

To accomplish this, Comal County first responders will utilize concepts and guidelines recommended through ALERRT's Active Threat Integrated Response Course (ATIRC).

7. INVESTIGATIONS

All investigative procedures are to comply with the policies of the agency with jurisdiction over an event. In investigations, the Parties agree to utilize the standards practiced by the participating agency pertaining to evidence handling and electronic surveillance activities. The use of other investigative methods (search warrants, interceptions of oral communications, etc.) and reporting procedures in connection therewith will be consistent with the policies and procedures for the participating agencies

8. DEADLY FORCE AND SHOOTING INCIDENT POLICIES

All parties will follow their own agency's policy concerning firearms discharge and use of deadly force.

9. VEHICLES

Each agency will be responsible for vehicles, maintenance, gas and supplies of their respective employees responding to or participating in an active threat event.

The responsibility for all other liability attributed to the participating agencies resulting from the use of agency vehicles by their employees rests with the individual participating agency.

To the extent permitted by law the participating agencies agree to be responsible for any damage incurred to agency vehicles caused by an act or omission on the part of their respective employees, and participating agencies agree to assume financial responsibility for property damage to said vehicles, but the participating agencies, by entering into this agreement do not waive, and shall not be deemed to waive, any right, immunity, or defense that participating agency may have in entering into this agreement under any applicable statute, law, rule, or regulation.

10. SALARY/OVERTIME COMPENSATION

Salary and overtime compensation for responding parties shall be determined by the participating agency.

11. PROPERTY AND EQUIPMENT

Property utilized by responding agencies in connection with authorized investigations and operations, which is in the custody and control and used at the direction of responding agencies, will be maintained in accordance with the policies and procedures of the agency supplying the equipment.

12. FUNDING

This MOU is not an obligation or commitment of funds, nor a basis for transfer of funds, but rather is a basic statement of the understanding between the parties hereto of the tasks and methods for performing the task described herein. Unless otherwise agreed in writing, each party shall bear its own costs in relation to this MOU. Expenditures by each party will be subject to its budgetary processes and to the availability of funds and resources pursuant to applicable law, regulations, and policies. The parties expressly acknowledge that the

above language in no way implies or requires that the governing bodies will appropriate funds for such expenditures.

13. DISPUTE RESOLUTION

In cases overlapping jurisdiction, the participating agencies agree to work in concert to achieve this MOU's objectives.

The Parties agree to attempt to resolve any disputes regarding jurisdiction, tasking, workload, etc., at the field level first before referring the matter to supervisory personnel for resolution.

14. MEDIA RELEASES

All media releases and statements will be mutually agreed upon by the Parties and jointly handled according participating agencies guidelines.

Both parties shall safeguard and adhere to all confidentiality, privacy and security requirements according to applicable federal, state and local rules and regulations for the privacy and security of all information, including but not limited to, student information, medical records, and law enforcement records, accessed in connection with this Agreement.

Each party acknowledges that the parties have a legal obligation to maintain the confidentiality and privacy of student records in accordance with applicable law and regulations, specifically the Family Educational Rights and Privacy Act (FERPA). Except as allowed by law, a party may not re-disclose the information to a third party without prior written consent from a parent or eligible student. Subject to any applicable records retention laws, each party must destroy or return any student information received from the other party when no longer needed for the purposes listed in the Agreement.

15. LIABILITY

To the extent permitted by law, unless specifically addressed by the terms of this MOU, the Parties agree to be responsible for the intentional, negligent and wrongful acts or omissions of their respective employees, but the participating agencies, by entering into this agreement do not waive, and shall not be deemed to waive, any right, immunity, or defense, to third parties or otherwise, that participating agency may have in entering into this agreement under any applicable statute, law, rule, or regulation. As set forth above, to the extent permitted by law, liability for negligent or willful acts of employees or personnel, undertaken outside the terms of this MOU will be the sole responsibility of the respective employee and agency involved and is the intent of this MOU that each party shall be solely responsible for its acts or omissions as governmental unit, but only to the extent permitted by law.

In the event that any person performing law enforcement or medical services pursuant to this MOU is cited as a party to any civil suit, State or Federal, becomes a party to any such lawsuit, or becomes responsible to answer for damages in any judgment arising out of the performance of those services, the same benefits that he or she would be entitled to the extent authorized by the Constitution and laws of the State of Texas as if such civil action or actions had arisen out of the performance of his or her regular duties for his or her regular employer.

Third party claims against participating parties or agencies shall be governed by the Texas Tort Claims Act or other appropriate statutes, ordinances, or law of the State of Texas.

It is expressly understood and agreed that in the execution of this MOU, no party hereto waives nor shall be deemed hereby to waive any immunity or defense that would otherwise be available to it or him or her against claims arising in the exercise of governmental powers and functions.

16. DURATION

The term of this MOU is for the duration of operations, but may be terminated at any time upon written mutual consent of the agencies involved.

Any participating agency may withdraw from this MOU at any time by written notification to the head of the other participating agencies at least 30 days prior to withdrawal.

17. ENTIRE AGREEMENT

This is the complete and entire Agreement between the Parties with respect to the matters herein and supersedes all prior negotiations, agreements, representations, and understandings, if any.

18. MODIFICATIONS

This MOU may be modified at any time by written consent of all participating agencies. Modifications to this MOU shall have no force and effect unless such modifications are reduced to writing and signed by an authorized representative of each participating agency.

19. VENUE

This MOU and any of its terms and provisions, as well as the rights and duties of the parties hereunder, shall be governed by the laws of the State of Texas. Exclusive venue shall lie in a court of competent jurisdiction in Comal County, Texas. Any suits relating to this MOU will be filed in a district court in Comal County, Texas.

20. SEVERABILITY

In case any one or more provisions contained in this agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such validity, illegality, or unenforceability shall not affect any other provision contained herein, and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

This MOU shall be in effect on the date of the last signed participating agency below.

Comal County Integrated Response Committee
MEMORANDUM OF UNDERSTANDING (MOU)

DATE: 6/7/2017

Comal Co. Sheriff's Office Mark W. Reynolds Mark W. Reynolds 06/07/2017
DEPARTMENT DEPARTMENT HEAD SIGNATURE AND DATE

Bracken Fire Dept. Donald Zipp Will [Signature] 6/7/17
DEPARTMENT DEPARTMENT HEAD SIGNATURE AND DATE

Comal County ESD #5 Mike Patrick, President Mike Patrick 7/3/17
DEPARTMENT DEPARTMENT HEAD SIGNATURE AND DATE

Comal County ESD #4 Bret Barnett, Commissioner [Signature] 7/5/17
DEPARTMENT DEPARTMENT HEAD SIGNATURE AND DATE

Comal County ESD No. 3 Shawn Wherry, Chief Shawn Wherry, Chief
DEPARTMENT DEPARTMENT HEAD SIGNATURE AND DATE

New Braunfels Fire Dept. Kenneth Jacks [Signature] 7/5/17
DEPARTMENT DEPARTMENT HEAD SIGNATURE AND DATE

→ COMAL COUNTY ESD #1 [Signature] PRESIDENT [Signature] 7/13/17 ←
DEPARTMENT DEPARTMENT HEAD SIGNATURE AND DATE

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