

COMAL COUNTY
EMERGENCY SERVICES DISTRICT #1
BOARD OF COMMISSIONERS
Board Meeting Minutes for Oct 19th, 2017

A Regular meeting of the ESD #1 Board was held at the Emergency Services Building at 353 Rodeo Drive, Spring Branch, Texas 78070 on Thursday the 19th day of October 2017.

Discussion/Action Items:

1. Call meeting to order: Having been duly posted, the meeting was called to order at 4:00 PM by President Bill Gonser. Commissioners Harrell Hicks and Rhonda Zunker were present and a quorum was declared.

Guests in attendance: Mr. Mark Southwell – Chief/ BSBES, Ms. Jo Zuercher - BSBES

Workshop Agenda

Public Comment: In accordance with the Texas Attorney General’s opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners. Citizens’ Comments are limited to 3 minutes per citizen.

Discussion/Action items (continued)

2. Approve the Sept 14th, 2017 Regular Meeting minutes: A motion was made and seconded to approve the minutes as presented. Motion carried.

3. Review, consider, and accept monthly financial reports - Commissioner Zunker: The financial report (attachment 1-a) shows an operating account balance of \$1,615,923.78 with one outstanding bill for \$99.30 resulting in an available funds balance of \$1,615,824.48. Attachment 1-b is the Operating Account History for 2017 YTD. Attachment 1-c is the ESD #1 Property Tax Remittances from Comal County and Interest Earned YTD. Attachment 1-d is the

Broadway Bank Monthly Statement including cleared checks. Attachment 1-e is the Broadway Bank Pledge Inventory Report for Sep 2017. Attachment 1-e is the Aug. 2017 Monthly Tax Collection Report from the Comal County Tax Assessor-Collector.

A motion was made and seconded to accept the financial reports as presented. Motion carried.

4. Consider and approve bills/invoices to be paid - Commissioner Zunker: Commissioner Zunker reported that an invoice from Denton Navarro Rocha Bernal Hyde & Zech in the amount of \$99.30 was due (attachment 1- f).

A motion was made and seconded to pay the invoice as presented. Motion carried.

5. Committee and Council Reports – Chief Southwell presented the Sep. 2017 monthly and YTD call summary (attachment 2). He also gave a status of efforts to obtain reimbursement for costs incurred during the hurricane Harvey recovery activities that were supported by BSBES personnel and assets.

Commissioner Hicks reported he attended a meeting on Monday Oct. 16th with representatives from the Dallas legal firm of Simon, Greenstone, Panatier, & Bartlett at which they presented their firm’s plan to file a class action lawsuit against opiate manufactures. This was only an informational briefing and no decisions were made or actions taken.

6) Discuss ways to recognize John Scheffler’s service to ESD #1 – Several ideas were brought up and discussed. Commissioner Gonser asked Ms. Jo Zuercher to work with Gwen Pain on getting some details and pricing on several of the options.

7) Discuss allowing Motorola to build a communication tower at Station # 3 – Commissioner Gonser and Chief Southwell attended a meeting with Motorola to discuss the possibility of erecting a cell phone tower next to Station #3 to help close a gap in coverage. The discussions are still in the preliminary stage with any detailed proposal likely several years away. One option discussed was to transfer ownership of any tower built over to ESD1 once construction was complete which would allow the ESD to utilize it to support the Comal County communications enhancement activities. Many details still need to be worked out and no commitments were made but Commissioner Gonser indicated that ESD1 would be willing to entertain a proposal.

8. Discuss agenda, time and date for next meeting: The next regular meeting of ESD1 is scheduled for Thursday Nov. 16th at 4:00 PM in BSBES Building at Rodeo Dr.

12. Adjourn: A motion to adjourn was made, seconded, and approved. Meeting was adjourned at 4:50 PM.

Mark Schmalz – Comal County ESD1 Secretary

Board Acceptance _____ 2017 _____, Mark Schmalz
(Date) (Signature)

Attachments:

1-a: ESD1 Financial Report for Oct.. 2017

1-b: ESD1 YTD Operating Account History

1-c: ESD1 Property Tax Remittances from Comal County and interest earned YTD

1-d: Broadway Bank Monthly Statement Sep.2017

1-e: Broadway Bank Pledge Report - Sep. 2017

1-f: Monthly Tax Collections for Sep. 2017

1-g: Invoice #23067 from Denton Navarro Rocha Bernal & Zech, PC for \$99.30.

2: BSBES Operations Summary Report