

# Comal County Emergency Services District No. 5

## Regular Meeting Agenda

March 17, 2016

**NOTICE** is hereby given that a Regular Meeting of the Board of Commissioners of Comal County Emergency Services District No. 5 will be held Thursday, the 17<sup>th</sup> day of March, 2016 beginning at 5:30 p.m., at the Emergency Services Building, 353 Rodeo Drive, Spring Branch, Texas, 78070 for the following purposes:

### DISCUSSION / ACTION ITEMS

- 1) Call meeting to order;

### WORKSHOP AGENDA

Public Comments: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners;

- 1) Citizens Comments (limited to 3 minutes per citizen).

### DISCUSSION / ACTION ITEMS (continued)

- 2) **ACTION AGENDA ITEM:** Discuss and consider Consent Agenda:
  - a. Approve February 25, 2016 regular meeting minutes,
  - b. Approve March 2, 2016 special meeting minutes
  - c. Discuss and approve February, 2016 monthly bills and invoices;
- 3) Discuss, review, and consider monthly financial reports;
- 4) **ACTION AGENDA ITEM:** Discuss and approve payment of Front Porch News invoice;
- 5) **ACTION AGENDA ITEM:** Discuss potential internal control policies and procedures, determine if action is required;

- 6) **ACTION AGENDA ITEM**: Discuss follow up to recent SAFE-D Conference, determine if any action is required;
- 7) **INFORMATION ITEM**: Discuss status of on-line account for purpose of complying with HB 1295;
- 8) **INFORMATION ITEM**: Discuss reports from ESD Council representatives;
- 9) **INFORMATION ITEM**: Discuss any items to be brought to the attention of the Not-For-Profit Board;
- 10) **INFORMATION ITEM**: Review February, 2016 budget-to-actual report for ES operations from BSB ES service provider;
- 11) **INFORMATION ITEM**: Discuss the revised 2016 BSB ES Budget as presented during the March 2, 2016 Workshop.

Brief recess for the purpose of convening in BSB ES Board Meeting

### **WORKSHOP AGENDA (Continued)**

- 2) Receive reports from BSB ES service provider;
- 12) Discuss agenda time and dates for next meeting(s) and adjourn;

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to Chapter 551.071 of the Texas Government Code; discussing real property matters pursuant to Chapter 551.072 of the Texas Government Code; discussing gifts and donations pursuant to Chapter 551.073 of the Texas Government Code; discussing personnel matters pursuant to Chapter 551.074 of the Texas Government Code; discussing security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meeting Act that authorizes the closed or executive session.

Comal County Emergency Services District No. 5 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

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David Bullock, President

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