

# Comal County Emergency Services District No. 1

## Regular Meeting Agenda

January 21, 2016

**NOTICE** is hereby given that a Regular Meeting of the Board of Commissioners of Comal County Emergency Services District No. 1 will be held Thursday, the 21<sup>st</sup> day of January, 2016 beginning at 4:45 p.m., at the Emergency Services Building, 353 Rodeo Drive, Spring Branch, Texas, 78070 for the following purposes:

### DISCUSSION / ACTION ITEMS

- 1) Call meeting to order;

### WORKSHOP AGENDA

Public Comments: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners. Citizens' Comments are limited to 3 minutes per citizen.

### DISCUSSION / ACTION ITEMS (continued)

- 2) Approve December 17, 2015 regular meeting minutes;
- 3) Welcome new board member, Harrell Hicks, and verify new appointment and reappointments have been sworn in;
- 4) Election of officers for 2016:
  - a) President;
  - b) Vice-President;
  - c) Secretary;
  - d) Treasurer;
  - e) Vice-Treasurer;
- 5) Consider and approve bills/invoices to be paid;
- 6) Discuss, review, and consider monthly financial reports;
- 7) Discuss and acknowledge that the Joint Service Provider Agreement remains unrevised and requires completion;
- 8) Discuss, review and approve pre-authorization of \$170,000 automatic monthly payment to Service Provider;
- 9) Authorize change of authorized signers on checking account at Broadway Bank;
- 10) Confirm depository relationship with Broadway Bank and confirm continuation of investment agreement for ESD1;
- 11) Discuss, review and approve bond for Treasurer based on 2016 operating budget;
- 12) Revisit 2016 Budget. Consider amendment to include 2<sup>nd</sup> ambulance which was approved at the November 19, 2015 ESD 1 meeting;
- 13) Continue discussion/consideration of property insurance matter;
- 14) Discuss annual reporting requirements to the State of Texas and to the Commissioners of Comal County;

- 15) Discuss, review and consider potential amendment of the Joint Agreement for Providing Emergency Services;
- 16) Review, discuss and consider approval of conceptual framework for revision of Joint Agreement for Providing Emergency Services fee structure;
- 17) Review, discuss and consider approval of implementation plan for revision of Joint Agreement for Providing Emergency Services fee structure;
- 18) Discuss and approve appointment of ESD 1 representatives to serve on the Board of Directors of Bulverde Spring Branch Emergency Services for 2016;
- 19) Discuss and approve appointment of ESD 1 representatives to serve on the Bulverde Spring Branch Emergency Services Council for 2016;
- 20) Committee reports;
- 21) Discuss and approve committee appointments for 2016 (note: committees are established from time-to-time by the Board of Directors of BSBES and by the BSB Emergency Services Council):
  - a) Finance Committee;
  - b) Apparatus Committee;
  - c) Other committee/s;
- 22) INFORMATION ITEM: Discuss February SAFE-D conference attendance, agenda and schedule;

*Brief recess for the purpose of convening in joint session with ESDs 4 and 5.*

#### JOINT ESD 1, 4, AND 5 WORKSHOP

- 23) Discuss agenda time and dates for next meeting(s) and adjourn.

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to Chapter 551.071 of the Texas Government Code; discussing real property matters pursuant to Chapter 551.072 of the Texas Government Code; discussing gifts and donations pursuant to Chapter 551.073 of the Texas Government Code; discussing personnel matters pursuant to Chapter 551.074 of the Texas Government Code; discussing security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meeting Act that authorizes the closed or executive session.

Comal County Emergency Services District No. 1 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

---

John Scheffler, Vice President

Comal County Emergency Services District No. 1