

COMAL COUNTY
EMERGENCY SERVICES DISTRICT #1
BOARD OF COMMISSIONERS
Board Meeting Minutes for Sep 14th, 2017

A Regular meeting of the ESD #1 Board was held at the Emergency Services Building at 353 Rodeo Drive, Spring Branch, Texas 78070 on Thursday the 14th day of September 2017.

Discussion/Action Items:

1. Call meeting to order: Having been duly posted, the meeting was called to order at 4:01 PM by President Bill Gonser. Commissioners Harrell Hicks, Mark Schmalz, and Rhonda Zunker were present and a quorum was declared.

Guests in attendance: Mark Southwell – Chief/ BSBES

Workshop Agenda

Public Comment: In accordance with the Texas Attorney General’s opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners. Citizens’ Comments are limited to 3 minutes per citizen.

Discussion/Action items (continued)

2. Approve the Aug 10, 2017 Regular Meeting minutes, the Aug 24th, 2017 1st Special Public Hearing minutes, the Aug 31st, 2017 2nd Special Public Hearing Minutes, and the Aug. 31st Workshop minutes: A motion was made and seconded to approve the four sets of minutes as presented. Motion carried.

3. Review, consider, and accept monthly financial reports - Commissioner Zunker: The financial report (attachment 1-a) shows an operating account balance of \$1,799,603.11 with no outstanding bills received or payments due resulting in an available funds balance of

\$1,799,603.11. Attachment 1-a also documents the dates the required meeting notices were published in the Herald Zeitung newspaper. Attachment 1-b is the Operating Account History for 2017 YTD. Attachment 1-c is the ESD #1 Property Tax Remittances from Comal county and Interest Earned YTD. Attachment 1-d is the Broadway Bank Pledge Inventory Report for Aug 2017. Attachment 1-e is the Aug. 2017 Monthly Tax Collection Report from the Comal County Tax Assessor-Collector.

A motion was made and seconded to accept the financial reports as presented. Motion carried.

4. Consider and approve bills/invoices to be paid - Commissioner Zunker: Commissioner Zunker reported that no bills were due.

5. Committee and Council Reports - Commissioner Gonser reported that the Council had received an unsolicited proposal from a PR firm to provide increased public visibility and education about what the ESDs do and how they work. Commissioner Zunker stated that ESD#1 already sponsors a page in the Front Porch News jointly with ESD #4 &5. The board felt that this avenue is sufficient to reach the public. Commission Hicks will work with the BSBES personnel to review the upcoming article subjects to see if any new topics should be added. Commissioner Gonser also report on a meeting with BSBES regarding the new station (#4) and the need to document the requirements for a fully operational station such as the number/type of personnel and hardware. BSBES Chief Mark Southwell then presented Aug 2017 Operations Report and YDT Call Summary (attachment 2).

6. Approve the 2018 Tax Rate: - Attachment 3 is the Notice of Tax Revenue Increase as published in the September 7th, 2017 issue of the Herald-Zeitung.

Commissioner Zunker moved to set the 2018 tax rate at \$0.085100 per \$100 of taxable value for ESD #1. Commissioner Hick seconded the motion. Commissioner Gonser recorded the vote as follows

Commissioner Zunker – Yes

Commissioner Hicks – Yes

Commissioner Schmalz – Yes

Commissioner Gonser – Yes.

Motion passed.

7. Discuss agenda, time and date for next meeting: The next regular meeting of ESD1 is scheduled for Thursday Oct 19th at 4:00 PM in BSBES Building at Rodeo Dr.

12. Adjourn: A motion to adjourn was made, seconded, and approved. Meeting was adjourned at 4:40 PM.

Mark Schmalz – Comal County ESD1 Secretary

Board Acceptance _____ 2017 _____, Mark Schmalz
(Date) (Signature)

Attachments:

1-a: ESD1 Financial Report for Aug. 2017

1-b: ESD1 YTD Operating Account History

1-c: ESD1 Property Tax Remittances from Comal County and interest earned YTD

1-d: Broadway Bank Pledge Inventory Report for Aug 2017

1-e: Monthly Tax Collections for Aug 2017

2: BSBES Operations Summary Report

3: Notice of Tax Revenue Increase as posted in the Sep. 7th , 2017 issue of the Herald-Zeitung.