

# Comal County Emergency Services District No. 5

## Regular Meeting Agenda

April 18, 2018

**NOTICE** is hereby given that a Regular Meeting of the Board of Commissioners of Comal County Emergency Services District No. 5 will be held Wednesday, the 18th day of April 2018, beginning at 5:30 p.m. at the Johnson Ranch Community Room, 30475 Johnson Way, Bulverde, TX 78163 for the following purposes:

- 1) Call meeting to order;

### WORKSHOP AGENDA

Public Comments: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners;

- 1) Citizens Comments (limited to 3 minutes per citizen).

### DISCUSSION / ACTION ITEMS (continued)

1. **INFORMATION ITEM**: Notice that the County Commissioners Court has accepted the resignations of Mike Rarick, President, March 15, 2018, and Dan Hamilton, Vice President, April 5, 2018
2. **INFORMATION ITEM**: Opening comments
3. **ACTION AGENDA ITEM**: Introduction of new Commissioners, if any:
4. **ACTION AGENDA ITEM**: Election of Officers
  - a. President
  - b. Vice President
  - c. Treasurer
  - d. Secretary
  - e. At Large
5. **ACTION AGENDA ITEM**: Appointment of Commissioners to various Committees
  - a. **CCESD 5 Committees**

- i Apparatus and Capital Acquisitions
    - ii Real estate
    - iii Policies
    - iv Records Retention
    - v Web Site – CCESD1.com
  - b. Common Provider Board
    - i Board Member
    - ii Board Member
  - c. Common Provider Committees
    - i Capital Acquisition Committee
    - ii Dispatch Communications Task Force
    - iii Executive Committee
    - iv Finance Planning Committee
    - v Revenue Sharing Task Force
- 6. **ACTION AGENDA ITEM:** Discuss and consider Consent Agenda:
  - a. Approve March 20th regular meeting minutes;
  - b. Discuss and approve monthly bills and invoices;
- 7. Discuss, review, and consider monthly Treasurer’s report and accompanying financial reports.
- 8. **INFORMATION ITEM:** CCESD 5 Committee Reports
  - a. Apparatus and Capital Acquisitions
  - b. Policies
  - c. Records Retention
- 9. **INFORMATION ITEM:** Discuss reports from CCESD 5 representatives on the Not-For-Profit Board;
  - a. BSBES financial information;
  - b. BBSSES financial information;
  - c. Incident response; Chief Southwell
- 10. **INFORMATION ITEM:** Discuss reports from BSBES Committee representatives, if any:
  - a. Executive Committee;
  - b. Dispatch Communications;

- c. Finance Committee;
- d. Capital Acquisitions Committee;
- e. Revenue Sharing Task Force;

11. **INFORMATION ITEM:** Discuss any items to be brought to the attention of the Not-For-Profit Board;

12. **INFORMATION ITEM:** Administrative items

- a. Shirts for new commissioners
- b. Laptop computers – email profiles
- c. Banking signature cards
- d. Budget – 2019
- e. Audit 2017
- f. Truth in Taxation

13. **EXECUTIVE SESSION:**

- a. Discuss real estate matters
  - i Cougar Bend Station Sub-Lease
  - ii Station Site Selection
  - iii Station design and construction
    - 1 Operational - 2021
    - 2 Design – Architect
    - 3 TXDOT – access to Hwy 46
    - 4 Financing
- b. Discuss legal communications, if any

14. **ACTION AGENDA ITEM:** Discuss and approve any decisions to be made from executive session discussions;

15. Discuss agenda, time and dates for next meeting(s) and adjourn;

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to Chapter 551.071 of the Texas Government Code; discussing real property matters pursuant to Chapter 551.072 of the Texas Government Code; discussing gifts and donations pursuant to Chapter 551.073 of the Texas Government Code; discussing personnel matters pursuant to Chapter 551.074 of

the Texas Government Code; discussing security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code.

If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meeting Act that authorizes the closed or executive session.

*Comal County Emergency Services District No. 5 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.*

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Eldyn L. Ingerick, Treasurer  
Comal County Emergency Services District No. 5