

Comal County Emergency Services District No. 5

Regular Meeting Agenda

May 16, 2018

NOTICE is hereby given that a Regular Meeting of the Board of Commissioners of Comal County Emergency Services District No. 5 will be held Wednesday, the 16th day of May 2018, beginning at 5:30 p.m. at the Johnson Ranch Community Room, 30475 Johnson Way, Bulverde, TX 78163 for the following purposes:

- 1) Call meeting to order;

WORKSHOP AGENDA

Public Comments: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners;

- 1) Citizens Comments (limited to 3 minutes per citizen).

DISCUSSION / ACTION ITEMS (continued)

1. **INFORMATION ITEM**: Opening comments (Turk)
2. **ACTION AGENDA ITEM**: Discuss, consider and approve the Consent Agenda:
 - a. Approve April 18th regular meeting minutes (Evans);
 - b. Discuss and approve monthly bills and invoices (Ingerick);
3. **ACTION AGENDA ITEM**: Discuss, consider and approve monthly Treasurer's report and accompanying financial reports. (Ingerick)
4. **AGENDA ACTION ITEM**: Discuss, consider and approve modifications to 2017 budget to match budget with actual Revenues. (Ingerick)
5. **ACTION AGENDA ITEM**: Discuss, consider and approve requests for Capital Acquisitions – Mobile Radios. (Chief Southwell)
6. **ACTION AGENDA ITEM**: Discuss, consider and approve requests for Capital Acquisitions – Bunker Gear Racks. (Chief Southwell)


7. **ACTION AGENDA ITEM:** Discuss, consider approve requests for Capital Acquisitions – Thermal Imaging Cameras. (Chief Southwell)
8. **INFORMATION ITEM:** Status on delivery of the Tender (Chief Southwell)
9. **INFORMATION ITEM:** CCESD 5 Committee Reports
 - a. Apparatus and Capital Acquisitions
 - b. Policies
 - c. Records Retention
10. **INFORMATION ITEM:** Discuss reports from CCESD 5 representatives on the Not-For-Profit Board;
 - a. BSBES financial information;
 - b. BSES financial information;
 - c. Incident response; Chief Southwell
11. **INFORMATION ITEM:** Discuss reports from BSBES Committee representatives, if any:
 - a. Executive Committee;
 - b. Dispatch Communications;
 - c. Finance Committee;
 - d. Capital Acquisitions Committee;
 - e. Revenue Sharing Task Force;
12. **INFORMATION ITEM:** Discuss any items to be brought to the attention of the Not-For-Profit Board;
 - a. ESD Consolidation Briefing (Bret Barnett)
 - b. Sexual Harassment Statement / Visitation Policy Briefing (Bret Barnett)
 - c. BSBES Parking and Visitor Entrance (Bret Barnett)
13. **INFORMATION ITEM:** Discuss Administrative items
 - a. Shirts for new commissioners
 - b. Computer Workshop
 - c. Banking signature cards
 - d. Budget – 2019
 - e. Audit 2017

14. **AGENDA ACTION ITEM:** Discuss, consider and approve moving the deadline for the BSBES budget from June 1, 2018 to July 1, 2018. (Ingerick)
15. **EXECUTIVE SESSION:**
 - a. Discuss real estate matters
 - i Cougar Bend Station Sub-Lease (Ingerick)
 - ii Station Site Selection (Turk)
 - iii Station design and construction (Ingerick)
 - b. Discuss legal communications, if any
 - c. Discuss Personnel Matters (Turk)
16. **ACTION AGENDA ITEM:** Discuss and approve any decisions to be made from executive session discussions.
17. **ACTION AGENDA ITEM:** Discuss, consider and approve the replacement and/or the appointment of a commissioner to the BSBES Non-Profit Board (common provider).
18. Discuss agenda, time and dates for next meeting(s) and adjourn;

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to Chapter 551.071 of the Texas Government Code; discussing real property matters pursuant to Chapter 551.072 of the Texas Government Code; discussing gifts and donations pursuant to Chapter 551.073 of the Texas Government Code; discussing personnel matters pursuant to Chapter 551.074 of the Texas Government Code; discussing security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code.

If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meeting Act that authorizes the closed or executive session.

Comal County Emergency Services District No. 5 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.



Thomas N. Turk, President
Comal County Emergency Services District No. 5

