

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 4
MEETING AGENDA
June 18, 2018**

NOTICE is hereby given of the regular monthly meeting of the Board of Commissioners of Comal County Emergency Services District No. 4 to be held Monday, the 18th day of June 2018, beginning at 5:00 p.m., at the BSBES Station No. 1 at 353 Rodeo Drive, Spring Branch, Texas 78070.

Call meeting to order;

WORKSHOP AGENDA

1. Citizen comments (limited to 3 minutes and any comment made on subjects not included on the published agenda will not be discussed or action taken by the board);

Public Comment: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners;

DISCUSSION/ACTION ITEMS

1. Discuss and consider the following:
 - a. May 14, 2018 Regular Meeting minutes;
 - b. Monthly Financial Reports;
 - c. Monthly bills and invoices;
2. Discuss and consider any items related to Bremer Training Center, the new station on 311 (Station 4), including updates on the architectural design and items involving the bidding process;
3. Discuss and consider any items related to the budget and to bank accounts;
4. Discuss and consider acceptance of the 2017 ESD 4 audit;
5. Update, discuss and consider BSBES activities, financials, and other related items, including the potential sale of the Rodeo Drive facility;
6. Discuss and consider any apparatus and proposed capital items;
7. Discuss and consider the financial forecast for ESD 4;

8. Update, discuss and consider any items related to any legal issues, including the potential combining of ESD 4 and 5;
9. Discuss date and time for next special meeting on June 22, 2018 at 2:00 at the Bremer Training Center and the next regular meeting on July 23, 2018;
10. Workshop for Joint Meeting with ESD 1 and 5 (to begin at 6:00 p.m.);
 - a. BSBES Chief's report regarding emergency operation, response time, call volume, training, management activities and personnel;
 - b. Presentation by John Carlton to include the following:
 - i. JC intro and history of work for ESD's
 - ii. High level overview of the JSPA and the thinking behind key elements such as ownership and sharing of assets.
 - iii. Council's original purpose and why ok to disband
 - iv. Issues with one of ESD's purchasing Rodeo Drive facility
 - v. Issues with combining ESD 4 and ESD 5
 - vi. Things ESD's should pay attention to throughout the year (gov't reports, audit, tax setting, etc.)
 - vii. Upcoming Legislative session's potential tax impact
 - viii. Other
 - c. Seven-year forecast presented by Financial Committee
 - d. Other Committee Reports
 - e. Commissioner comments
 - f. Date and time for next joint meeting in September

11. Adjourn.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the

provision from the Open Meetings Act that authorizes the closed or executive session. Action, if any, will be taken in open session.

Comal County Emergency Services District No. 4 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.



Paul Graf, President
Comal County ESD No. 4