

Comal County Emergency Services District No. 5

Regular Meeting Minutes

Johnson Ranch Community Room, 30475 Johnson Way, Bulverde, TX 78163

March 27, 2019 @ 4 pm

Agenda

1. Call to Order

- a. Vice President Guilbault called the meeting to order at 1602

2. Call of Roll

- a. In attendance were: Bob Guilbault, Don Hatcher, Robert Evans
- b. Absent were: Tom Turk, Dave Geisbush
- c. Guests was: Kay Dietrich

3. Citizen Communication

- a. There were no public comments.

4. Consent Agenda

- A. Consider approval of the minutes from previous Board Meeting(s). (Evans)

Commissioner Hatcher motioned and Commissioner Guilbault seconded a motion to accept the minutes as presented. The motion was accepted unanimously.

5. Individual Items for Consideration

- A. Discuss and consider approval of the monthly financial reports, individual financial transactions and payment of bills/invoices. (Hatcher)

The following bills/invoices were presented for payment authorization:

1. Comal Appraisal District quarterly fee \$4050.81
2. M&S consult with TXDot for site work \$686.25
 - a. Commissioner Evans moved and Commissioner Hatcher seconded a motion to approve payment of the presented items.
3. Ms. Dietrich reviewed the financial statements

- B. Discuss and consider the authorization of a pay increase for BSBES line personnel as requested by Chief Southwell.

1. Commissioner Hatcher motioned and Commissioner Guilbault seconded a motion to approve the pay increase as presented by Chief Southwell at the joint meeting. The motion was accepted unanimously.

6. Informational Items and Project / Assignment Updates

- A. BSBES Incident and Operations Report (accompanies)
- B. News, activities, meetings and other issues related to the operations for CCESD#1, CCESD#4, CCESD#5, BSBES and associated committees. (All)
- C. Short term maintenance/repair and sale of the Cougar Bend Station (Guilbault)
 - 1. No update
- D. Sale of Temporary Station #4 - The "Trailer" (Guilbault)
 - 1. This issue was tabled until a future meeting when the entire commission is present
- E. New Fire Engine Delivery (Guilbault)
 - 1. ON track for Delivery in August
- F. Honey Creek Station Development (Guilbault)
 - 1. No new information

7. Executive Session

There was no Executive Session

9. Adjournment

There being no further business to come before the commission; Commissioner Hatcher moved and Commissioner Guilbault seconded a motion to adjourn. The motion was approved unanimously.

The meeting was adjourned at 1625.