

Comal County Emergency Services District No. 5

Regular Meeting Minutes

May 22, 2019 @ 4 pm

1. Call to Order President Turk called the meeting to order at 1603

2. Call of Roll

Present: Tom Turk, Bob Guilbault, Dave Geisbush, Robert Evans

Absent: the 5th Commissioner chair is vacant

Guests: Chief Southwell, Kay Dietrich

3. Citizen Communication

There were no public comments

4. Consent Agenda

A. Consider approval of the minutes from previous Board Meeting(s). (Evans)

commissioner Geisbush made a motion to accept the consent agenda, commissioner Guilbault seconded the motion. The motion was accepted unanimously.

5. Individual Items for Consideration

A. Discuss and consider approval of the monthly financial reports, individual financial transactions and payment of bills/invoices. (Geisbush)

Following bills and invoices were presented for payment

John Wright and associates - \$13, 615.90

Comal Appraisal District - \$\$4,050.81

HEAT Safety - \$5,561.29

Comal County Tax Assessor - \$ 246.72

Dooly Tackaberry - \$19,173.98

- Guilbault made a motion to pay the bills. * Evans seconded the motion. The motion was accepted unanimously.

B. Discuss and consider approval of BSBES radio upgrades. (Southwell)

Chief Southwell presented rational and cost for radio upgrades (accompanies)

And suggested that the commission add \$50,000 to the 2020 budget for those items

C. Discuss and consider approval of rescue gear replacement. (Southwell)

Chief Southwell presented rationale and cost for gear replacement (accompanied)

Since this is all fire fighter equipment the cost needs to be split between ESD #4 and ESD #5

Commissioner Guilbault made a motion to approve the purchase. Commissioner Evans seconded the motion. The motion was accepted unanimously.

D. Discuss and consider approval of the Special Purpose District Debt Report and response to Special Purpose District First Noncompliance Notice. (Derrich)

Tabled to the next meeting

E. Discuss and consider approval of a resolution approving the sale of the Rodeo Dr. station to CCESD#4. (Guilbault)

The Commission considered the "AGREEMENT REGARDING USE OF FUNDS FROM SALE OF PROPERTY" Commissioner Guilbault made a motion to approve the document.

Commissioner Geisbush seconded the motion. The motion was accepted unanimously.

6. Informational Items and Project / Assignment Updates

A. BSBES Incident and Operations Report (Chief Southwell)

Chief Southwell discussed the report (accompanied)

B. News, activities, meetings and other issues related to the operations for CCESD#1, CCESD#4, CCESD#5, BSBES and associated committees. (All)

tabled until next meeting

C. CCESD#5 acquisition of the Cougar Bend Station. (Evans)

Tabled until next meeting

D. Short term maintenance/repair and sale of the Cougar Bend Station (Guilbault)

Tabled until next meeting

E. Sale of Temporary Station #4 - The "Trailer" (Guilbault)

tabled until next meeting

F. New Fire Engine Delivery (Guilbault)

Chief Southwell reported that the new engine is having loose equipment installed. It should be ready mid-June

G. Honey Creek Station Development (Guilbault)

Tabled until next meeting

H. 7-Yr Forecast Model (Geisbush)

Deena Clausen, Treasurer CCESD#4 reviewed the 7-year financial projections (accompanies)

G. Preliminary discussions on 2020 Budget (Derrich)

Tabled until next meeting

H. Board Member Recruiting (Turk)

Commissioners Turk, Guilbault and Evans each have prospects. Commissioner Guilbault suggested that a couple of the commissioners take each of them to lunch to discuss the appointment.

7. Executive Session

In accordance with Texas Government Code, Subchapter D, the CCESD#5 Board may convene in a closed session to discuss any of the following item; any final action of vote taken will be in public.

A. Real Estate Matters – Honey Creek Station Land Acquisition (Turk)

B. Legal Communications (If any)

C. Personnel Matters (If any)

8. Reconvene into open session and take any necessary action relating to the Executive Session as described above. There was no executive session.

9. Adjournment

There being no further business to come before the commission at this time the meeting adjourned at 1726

The next meeting will be 29 May 2019 in the community room of the Johnson Ranch Emergency Services building (30475 Johnson Way, Bulverde, TX 78163) at 1600.