

COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 4
Meeting Minutes for Friday June 21, 2019 Meeting

A meeting of the Board of Commissioners of Comal County Emergency Services District No. 4 was held on **Friday June 21, 2019, at 9:00 a.m.**, at the Bremer Training Center at 9850 FM 311, Spring Branch, Texas 78070, for the following purposes:

1. Call meeting to order;

Mr. Barnett called the meeting to order at 9:27 am and declared a quorum with four of five commissioners physically present: President Barnett, Secretary Graf, Assistant Treasurer Bruce, Treasurer Clausen were in attendance. Vice-President Dean participated by phone but could not vote on any item. Also in attendance was Chief Torres.

2. Public Comment: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;

No comments were made.

REPORTS

3. Receive monthly report from the Treasurer and consider:
 - a. approval of payment of monthly bills and invoices;

Ms. Clausen made a motion to approve payment of the following monthly bill and invoices:

- Payment #7 to Seidel for \$296,455.04 (for Station 4 construction).
- BRW for \$4699.00 for architectural services.
- AG/CM for \$3775.00 for construction monitoring.
- INET Security and Surveillance, Inc. for \$12,376.05 for security systems.
- Rick and Reed Company for \$7725.00 for 2019 audit.
- Texas Door Limited for \$1080.00 for new front door on Bremer Building.
- Comal Appraisal District for \$7375.60.
- Carlton Law Firm for \$2910.00 for April invoice.
- Cathy Talcott, tax accessor for \$224.69.
- Sherwood Surveying for \$1200.00 for easement.
- Siddons-Martin for \$714,686.67 for new engine.

Mr. Bruce seconded the motion and it was approved unanimously.

- b. approval of monthly financial report.

No reports were given.

DISCUSSION/ACTION ITEMS

4. Review and consider approval of Meeting Minutes;

Ms. Clausen made a motion to approve the meeting minutes from the May 10, 2019 and the special meeting held on May 28, 2019.

Motion was seconded by Mr. Graf and passed unanimously.

5. Discuss and consider any needed repairs or other uses related to Bremer Training Center;

No actions taken but discussed the new front door and security systems.

6. Discuss and consider construction, financing, furnishing and staffing the new station on FM 311 (Station 4); This may include contracts with financial institutions;

a. General Contractor Payment

See 3.a. above

b. Discuss and Consider naming on Station 4

Discussion postponed until next meeting.

7. Discuss and consider items related to the budget and to bank accounts;

Ms. Clausen moved to transfer \$100,000 for the Frost account to the Blanco account. Mr. Graf seconded with unanimous approval.

8. Update, discuss and consider BSBES activities, financials, and other related items, including the potential sale of the Rodeo Drive facility;

a. Committee update on Joint Service Provider Agreement

No report except a meeting will be held next Friday.

b. Update and Consider any actions related to Millspaugh lawsuit.

Discussed in Executive Session.

9. Capital Acquisition Committee

a. Rescue Gear and PFD's

ESD 4 has already approved \$8680.00 for this item.

It was reported that Engine 75 (purchased by ESD 5) will be in service next week.

Chief Southwell now believes a full Ladder Truck is desirable over a Quint. Estimate cost is \$1.5 mil.

- 10. Discuss and consider the District's financial forecast

A workshop is planned in the future.

- 11. Discuss and consider any actions regarding ongoing lawsuits;

Discussed in Executive Session.

- 12. Executive Session to discuss purchase of Real Estate.

Board went into Executive Session a 10:56 and came out at 11:29. Board discussed the purchase of Rodeo Drive and the pending lawsuits.

- 13. Discuss and consider any actions related to Executive Session

No action was taken.

- 14. Discuss agenda, time and date for next meeting.

Next meeting is planned to be July 23 at 6:00 at the Bremer Building.

The meeting adjourned at 11:38 am.

A packet containing all supportive documentation for this agenda is available for inspection at 353 Rodeo Drive, Spring Branch, Texas 78070, between the hours of 8:00 a.m. and 5:00 p.m.



Paul Graf, Secretary
Comal County Emergency Services District 4

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.