

Comal County Emergency Services District No. 5

Regular Board Meeting Minutes

Johnson Ranch Community Room, 30475 Johnson Way, Bulverde, TX 78163

September 23, 2020 @ 4 pm

1. Call to Order
 - a. President Turk called the meeting to order at 1601
2. Call of Roll
 - a. Present: Tom Turk, Bob Guilbault, Deb Kruciak, Dave Geisbush, Robert Evans
 - b. Absent:
 - c. Guests: Mark Southwell, Nick Tuttle, Ron Cooley
3. Presidents Opening Comments
 - a. none
4. Citizen Communication

There were no public comments.
5. Consent Agenda
 - A. Consider approval of the minutes from previous Board Meeting(s). (Evans)
 - a. Commissioner Guilbault made a motion to approve the minutes of the Special meeting of 12 September 2020 and the regular meeting of 26 August 2020 be approved. Commissioner Kruciak seconded the motion. The motion was approved unanimously.
6. Individual Items for Consideration
 - A. Consider, discuss and take action on the monthly financial reports, individual financial transactions and payment of bills/invoices. (Deb Kruciak)

Commissioner Kruciak Reviewed the financial reports. The cost of acquiring the Cougar Bend station was \$186.80 over the estimated cost.

Commissioner Evans made a motion to accept the financial reports as presented. Commissioner Guilbault seconded the motion. The motion was approved unanimously.
 - B. Consider, discuss and take action on hiring a financial consultant.
 - a. Ron Cooley was presented by Commissioner Kruciak. Mr. Cooley made some comments about his background and what he proposed as the financial consultant for CCESD#5. Commissioner Guilbault made a motion to accept Mr. Cooley as the financial consultant for CCESD#5. Commissioner Geisbush seconded the motion. The motion was accepted unanimously. Mr. Cooley presented a contract for services. President Turk signed the contract. Mr. Cooley made some general comments about CCESD#5 financial operations.

7. Informational Items and Project / Assignment Updates

A. Review Station #5 Planning and Development activities. (Tuttle)

a. Mr. Tuttle reviewed the challenges of the site and discussed some alternatives., It was agreed that Mr. Tuttle would return with more information for the next meeting.

B. Review of Action items necessary for the sale of the Cougar Bend Station. (Evans)

1. Short Term Property Insurance

Commissioner Evans reported that insurance has been secured from VFIS of Texas.

2. Building Preparation

Chief Southwell agreed to have some of his people go over and sweep out the building.

4. Schedule for receiving offers

a. Commissioner Evans reported that a commercial Appraiser will be contracted to establish the market price of the building. The property will be marketed at that price for 30 days then sold for the highest and best offer

C. Review and discuss CCESD#5 website upgrade. (Geisbush)

a. Commissioner Geisbush reported that development of the website upgrade was progressing.

D. Review and discuss current and proposed JSPA

1. Joint meeting / workshop recap

2. Strategy on remaining issues –

Various possibilities were discussed.

3. Future meetings and schedule

To be determined

E. BSBES Incident and Operations Report (Chief Mark Southwell)

F. News, activities, meetings and other issues or developments related to:

1. BSBES (Dave Geisbush)
2. Apparatus Committee (Bob Guilbault)
3. Finance Committee (Deb Kruciak)
4. ESD#1 (Tom Turk)
5. ESD#4 (Tom Turk)

8. Executive Session

In accordance with Texas Government Code, Subchapter D, the CCESD#5 Board may convene in a closed session to discuss any of the following item; any final action of vote taken will be in public.

The board entered executive session at 1708

The board exited executive session at 1711

Commissioner Guilbault made a motion that Commissioner Evans search the core area along Hwy 46 for a potential replacement property for station #5. Commissioner Geisbush seconded the motion. The motion was approved unanimously.

Commissioner Guilbault made a motion that Commissioner Turk get assurances from Mr. Urbanczyk about his intentions regarding the land donation. Commissioner Evans seconded the motion. The motion was accepted unanimously.

9. Future Agenda Items and any discussion for the good of ESD#5

Recent correspondence from Mr. Larry Hull was discussed. President Turk will send an email of thanks to Mr. Hull.

There being no further business the meeting was adjourned at

The next Regular meeting is scheduled for 28 October 2020 at the Johnson Ranch Station Community Room, 30475 Johnson Way, Bulverde, TX 78163 at 4 PM

Recorded by Robert Evans, Secretary, CCESD #5

Robert Evans