

**SPECIAL MEETING  
COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

**Minutes for September 25, 2020 Special Meeting**

A meeting of the Board of Commissioners of Comal County Emergency Services District No. 4 was held on **September 25, 2020, at 4:00 PM.** The meeting was held at **215 Rebecca Creek Rd, Canyon Lake, Texas 78133** and **via remote procedures** as described below to comply with the applicable provisions of the Open Meetings Act and Governor Abbott's waivers of portions of the Open Meetings Act.

**Due to the state of emergency and/or local disaster caused by the COVID-19 pandemic, the Board of Commissioners of Comal County Emergency Services District No. 4 held this meeting as a combination in person and remote access meeting. A quorum of the Board was present at 215 Rebecca Creek Rd., Canyon Lake, Texas 78133. The public was invited to attend in person and asked to wear face coverings. The facility was managed to take appropriate social distancing precautions. The public and District Commissioners not constituting a quorum were able to attend via telephone conference call or other remote method because of the difficulty and risks of convening in large groups.**

1. Call meeting to order;

Meeting called to order by President Graf at 4:00PM. A quorum of ESD 4 Commissioners present to include President Graf, Vice President Dean, Secretary VanAusdall, Treasurer Clausen, and Vice Treasurer Bruce. Public in attendance included Mr. Grieger, Mr. White, and Mr. Hull.

2. Public Comment:

Public comments made by Mr. Grieger, Mr. White, and Mr. Hull.

**CLOSED SESSION**

3. To meet in closed session under Government Code §551.071 to consult with legal counsel on pending or contemplated litigation, settlement offers, or matters requiring attorney-client confidentiality.
4. To meet in closed session under Government Code §551.072 to deliberate regarding real estate matters.

Closed Session began at 4:13PM and ended at 5:13PM.

**DISCUSSION AND ACTION ITEMS**

5. Review and take action on the purchase of real property, including authorizing the execution of the contract for purchase of Rodeo Drive Station from the BSBES.

Motion made by Mr. Bruce and seconded by Mr. VanAusdall to enter into contract with BSBES as discussed in closed session. Motion passed 3-0. Mr. Dean and Ms. Clausen recused from vote.

A second motion made by Mr. Bruce and seconded by Mr. VanAusdall for ESD 4 to approve expense up to \$7,000.00 for survey of Rodeo Drive station. Motion passed unanimously.

6. Review and take action on approving funding a study of BSB operations and finance.

Motion made by Ms. Clausen and seconded by Mr. Bruce to perform funding study by ESCI for up to \$18,749.00. Motion passed unanimously.

7. Review and take action on Meeting Minutes.

Several meeting minutes were reviewed and passed to include the following:

July 15, 2020 - Motion made by Mr. Dean and seconded by Ms. Clausen to approve meeting minutes for July 15, 2020. Motion passed unanimously.

July 27, 2020 - Motion made by Ms. Clausen and seconded by Mr. Bruce to approve meeting minutes for July 27, 2020. Motion passed unanimously.

August 7, 2020 - Motion made by Ms. Clausen and seconded by Mr. Dean to approve meeting minutes for August 7, 2020. Motion passed unanimously.

August 24, 2020 - Motion made by Ms. Clausen and seconded by Mr. Dean to approve meeting minutes for August 24, 2020. Motion passed unanimously.

September 11, 2020 - Motion made by Ms. Clausen and seconded by Mr. Dean to approve meeting minutes for September 11, 2020. Motion passed unanimously.

September 12 planned meeting – No minutes were prepared as no quorum was present.

8. Review and discuss agenda, time and date for next meeting;

Next meeting will be scheduled for October 13, 2020 at 2:00PM.

Another meeting is tentatively set for October 29, 2020 - meeting time to be determined.

9. Adjournment.

The meeting adjourned at 5:37 PM.

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Jeremy VanAusdall, Secretary, Comal County  
Emergency Services District No. 4