

**SPECIAL MEETING AND  
PUBLIC HEARING  
COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

**Meeting Minutes for August 24, 2020 Special Meeting**

A meeting of the Board of Commissioners of Comal County Emergency Services District No. 4 was held on **August 24, 2020, at 5:00 PM**. The meeting was held at **215 Rebecca Creek Rd, Canyon Lake, Texas 78133** and **via remote procedures** as described below to comply with the applicable provisions of the Open Meetings Act and Governor Abbott's waivers of portions of the Open Meetings Act.

**Due to the state of emergency and/or local disaster caused by the COVID-19 pandemic, the Board of Commissioners of Comal County Emergency Services District No. 4 held this meeting as a combination in person and remote access meeting. A quorum of the Board was present at 215 Rebecca Creek Rd., Canyon Lake, Texas 78133. The public was invited to attend in person and asked to wear face coverings. The facility was managed to take appropriate social distancing precautions. The public and District Commissioners not constituting a quorum were able to attend via telephone conference call or other remote method because of the difficulty and risks of convening in large groups.**

1. Call meeting to order;

Mr. Graf called the meeting to order at 5:02 pm with three commissioners present in person (Mr. Graf, Mr. Dean, Ms. Clausen) and one by Zoom (Mr. Bruce). Mr. VanAusdall was not in attendance. Also in attendance in person was Mr. Daryl Grieger, Mr. Tony White, and Mr. Gary Chapmen. District legal counsel John Peeler and Mr. Larry Hull attended using Zoom. Later in the meeting Mr. Guy Anderson joined the meeting in person.

2. Public Comment:

Commissioner Graf clarified that the time limits for public comment which have been previously established and posted on the meeting notice do not apply to the public hearing on the tax rate.

**BUDGET AND TAX ITEMS**

3. Conduct the public hearing/open forum to allow interested parties to address the Board of Commissioners and be heard regarding the proposed property tax rate setting.

Mr. Grieger, Mr. White, Mr Charleton, Mr. Hull, and Mr. Anderson were heard at the public hearing.

4. Conclude the public hearing.

The hearing was concluded at 5:25.

5. To adopt the District 2021 budget.

Ms. Clausen presented the proposed District 2021 budget and made a motion for Approval. Mr. Dean seconded the motion. The results of the roll call vote were Mr. Bruce-No, Ms. Clausen-Yes, Mr. Dean-Yes, Mr. Graf-Yes, Mr. VanAusdall was not present.

6. To adopt the 2020 District tax rate for Maintenance & Operations.

Mr. Dean moved that the property tax rate be increased by the adoption of a tax rate of \$0.06498/\$100, which is effectively a 3.75 percent increase in the tax rate. Motion was seconded by Ms. Clausen. The results of the roll call vote were Mr. Bruce-No, Ms. Clausen-Yes, Mr. Dean-Yes, Mr. Graf-Yes, Mr. VanAusdall was not present.

7. To adopt the 2020 District tax rate for Debt.

Mr. Dean made a motion to set the 2020 District tax rate for Debt at 0. Motion was seconded by Ms. Clausen. Motion passed unanimously with Mr. VanAusdall not present.

#### DISCUSSION AND ACTION ITEMS

8. Review and take action to pay bills.

Mr. Dean made a motion to pay the following invoices:

Comal County Appraisal District for \$4173.61.  
Dooley Tackaberry for \$75.00 for bunker gear.

Motion was seconded by Ms. Clausen and passed unanimously with Mr. VanAusdall not present.

9. Review and take action on approving funding a study of BSB operations and finance.

No action taken.

10. Discuss agenda, time and date for next meeting; and

Tentatively set for September 11, 2020 at 3:00.

11. Adjournment. Meeting adjourned at 5:50 pm.



---

Jeremy VanAusdall Secretary, Comal County  
Emergency Services District No. 4