

Comal County Emergency Services District No. 5

Regular Board Meeting Minutes

February 24, 2021 @ 4 pm

1. Call to Order

President Turk called the meeting to order at 1600

2. Call of Roll

- a. Present: Tom Turk, Bob Guilbault, Deb Kruciak, Robert Evans
- b. Absent: Dave Geisbush
- c. Guests: Mark Southwell, Nick Tuttle, Ronnie Urbanski and David Holmes, Stephen Lin

3. Presidents Opening Comments

- a. Move station discussions to front of agenda

4. Citizen Communication

- a. There were no public remarks

5. Consent Agenda

- a. Consider approval of the minutes from previous Board Meeting(s). (Evans)
 - i. Commissioner Kruciak made a motion to accept the consent agenda. Commissioner Guilbault seconded the motion. The motion was approved unanimously.

6. Individual Items for Consideration

A. Consider, discuss and take action on the monthly financial reports, individual financial transactions and payment of bills/invoices. (Deb Kruciak)

Commissioner Kruciak presented the financial reports and presented the bills/invoices to be paid

Commissioner Evans Made a motion to approve payment of the bills/invoices as presented. Guilbault Seconded the motion. The motion was approved unanimously

B. Consider, discuss and take action on the 2018 Invoice from Motorola for radios. (Southwell)

Chief Southwell explained that the charge was legitimate. Commissioner Kruciak recommend pay Commissioner Guilbault second unanimous

C. Consider, discuss and take action on the development of Station #5. (Tuttle)

1. Status on well testing.

Mr. Tuttle reported that well testing was stalled because of the storm. There is a plan to run a 36-hour test with new pump to test the well

2. Status on platting and other City of Bulverde Submittals.

The plat was submitted, there were some issues when it came back.
TCEQ code may require a contributing zone study. That will probably take until July.

3. Status on TxDOT driveway approvals.

Mr. Lin reported that TXdot has verbally approved the ESD drive but would like to see something in writing. Mr. Urbanski suggested one long deceleration lane to serve three drives. He will direct Pape Dawson Engineering deal with TxDOT.

4. Status on TxDOT future right-of-way dedication.

TxDOT may end up taking more than the standard dedication on the north side of Hwy 46 because of the church on the south side.

6. Status on Land Donation.

a. There are still a couple of items to iron out but expect to execute and sign late May.

7. Participating in the Honey Creek Development Agreement with City of Bulverde.

a. Commitment to support and collaborate.

i. Mr. Urbanski asked for the ESD's support for the Honey Creek Development Agreement with City of Bulverde.

7. Development of a Station #5 Strategic Financing Plan.

Commissioner Turk discussed some of the financial challenges to building this station.

Mr. Urbanski offered to contribute \$250,000 and the fund the deceleration lane. He also offered to finance the building if necessary.

Commissioner Turk and Mr. Urbanski agreed that some items should be added to the donation agreement.

- A time to build
- A reversion clause
- Verbiage about a road out of the back of the property if necessary.

8. Informational Items and Project / Assignment Updates

a. Commissioner Turk is meeting with CCESD#1 on 25 February. We will probably need to have a joint meeting in month or so.

A. Collection of Delinquent Taxes

a. Commissioner Turk asked about delinquent taxes. The county is responsible for collecting those.

B. BSBES Incident and Operations Report (Chief Mark Southwell)

Chief Southwell reviewed the incident and operations report.

C. News, activities, meetings and other issues or developments related to:

1. BSBES (Dave Geisbush)
2. Executive Committee (Turk)
4. Finance Committee (Deb Kruciak)
5. Capital Acquisitions Committee
6. Compensation Committee

- There were no updates or issues from any of the committees.

11. Adjournment

There being no further business the meeting was adjourned at 1744

The next regular meeting is scheduled for 24 March 2021 at the Johnson Ranch Station Community Room, 30475 Johnson Way, Bulverde, TX 78163 at 4 PM

Recorded by Robert Evans, Secretary, CCESD #5

Robert Evans