

Comal County Emergency Services District No. 5

Regular Board Meeting Minutes

June 23, 2021

1. Call to Order
 - a. President Turk called the meeting to order at 1600
2. Call of Roll
 - a. Present: Tom Turk, Deb Kruciak, Dave Geisbush, Robert Evans
 - b. Absent: Bob Guilbault
 - c. Guests: Mark Southwell
3. Presidents Opening Comments
 - a. No comments
4. Citizen Communication
 - a. There were no public comments
5. Consent Agenda
 - A. Consider approval of the minutes from previous Board Meeting(s). (Evans)

Commissioner Kruciak made a motion to accept the minutes as presented.
Commissioner Geisbush seconded the motion. The motion was accepted unanimously
6. Individual Items for Consideration
 - A. Consider, discuss and take action on the monthly financial reports, individual financial transactions and payment of bills/invoices. (Deb Kruciak)

Commissioner Kruciak presented the monthly financial reports and presented six bills to be paid.
Commissioner Geisbush made a motion to approve payment of the bills as presented.
Commissioner Evans seconded the motion. The motion was accepted unanimously.
Commissioner Kruciak reported that her bond has filed with the county.
 - B. Consider, discuss and take action on the 2020 Audit. (Deb Kruciak)

Commissioner Kruciak reported that the audit has been filed with the county.
 - C. Consider, discuss and take action on the development of Station #5. (Tuttle)
 1. Well testing. – on hold
 2. Platting and other City of Bulverde Submittals. – on hold
 3. TxDOT driveway approvals. Issue resolved

4. Land Donation Agreement- no update
5. Honey Creek Development Agreement with City of Bulverde. – City wants CCESD#5 to participate in the agreement but we have no details
6. Interim construction alternatives. – ESD#1 trying to find some place to stage a peak time unit
7. Station #5 Strategic Financing Plan. – no change
8. Potential Funding from the American Rescue Plan Act – discussion of status and use

D. Consider, discuss and take action on the proposed 2022 budget. (Deb Kruciak)

Commissioner Kruciak presented the proposed 2022 budget.

There was discussion and feedback

7. Informational Items and Project / Assignment Updates

A. BSBES Incident and Operations Report (Chief Mark Southwell)

Chief Southwell presented the Incident and Operations Report

B. News, activities, meetings and other issues or developments related to:

1. BSBES (Dave Geisbush) – no update
2. Executive Committee (Turk) – fell ill and did not attend, apology to Commissioner Guilbault for not giving him notice
4. Finance Committee (Deb Kruciak) – discussed 2022 budget
5. Capital Acquisitions Committee – no meeting
6. Compensation Committee – no meetings

8. Future Agenda Items and any discussion for the good of ESD#5 (All)

Commissioner Turk suggested that we begin recruiting for next year when Commissioner Geisbush and Commissioner Guilbault will be resigning

Commissioner Turk announced his intention that we review individual duties of each Commissioner at the next meeting,

9. Adjournment

There being no further business the meeting was adjourned at 1650

The next regular meeting is scheduled for 28 July 2021 at the Johnson Ranch Station Community Room, 30475 Johnson Way, Bulverde, TX 78163 at 4 PM

There will be a special joint meeting Thursday, June 24, 2021, at 6:00 PM at Station 4, 215 Rebecca Creek Rd., Canyon Lake, Texas 78133

Recorded by Robert Evans, Secretary, CCESD #5

Robert Evans