

# St. Joseph Wedding Intake Form

*Engaged couples who have met with the priest/deacon, set their date and have read the handout booklet "Together For Life" may begin the planning process of the ceremony. Please return a copy of the completed form to the parish office, attention Sue Audette, one month prior to your wedding date.*

*For questions or concerns, you may call the parish office: 248-693-0440*

\_\_\_\_\_ **Bride's Full name** \_\_\_\_\_ **Groom's Full name**

Bride's Phone Number \_\_\_\_\_ Groom's Phone Number \_\_\_\_\_

Presider's Name (priest/deacon) \_\_\_\_\_

Wedding Date \_\_\_\_\_ Day \_\_\_\_\_ Time \_\_\_\_\_

Rehearsal Date \_\_\_\_\_ Day \_\_\_\_\_ Time \_\_\_\_\_

*Note: The Wedding Coordinator will start the rehearsal on time. The church is often booked before and after your rehearsal. It will be important for your wedding party to arrive on time.*

Maid or Matron of Honor \_\_\_\_\_ Best Man \_\_\_\_\_

Bride's Parent's Names \_\_\_\_\_

Groom's Parent's Names \_\_\_\_\_

Who will accompany the Bride down the Aisle \_\_\_\_\_

Relationship to the Bride \_\_\_\_\_

Please list your attendants' names as you would like them in your procession line entering the church first:

**Bridesmaid**

**Groomsmen**

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

5. \_\_\_\_\_

\_\_\_\_\_

6. \_\_\_\_\_

\_\_\_\_\_

7. \_\_\_\_\_

\_\_\_\_\_

8. \_\_\_\_\_

\_\_\_\_\_

9. \_\_\_\_\_

\_\_\_\_\_

10. \_\_\_\_\_

\_\_\_\_\_

Flower Girl \_\_\_\_\_ Ring Bearer \_\_\_\_\_  
\_\_\_\_\_

*Flower girls and Ring Bearers are optional and should not be under the age of four years old.*

Flower Arrangements for the church? Yes \_\_\_\_\_ No \_\_\_\_\_ How many? \_\_\_\_\_

Flower Petals (*Must be artificial*): Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please assign someone with the responsibility of picking them up after the ceremony.

**Runner:** Aisle runners become hazardous on the stone floor of our church and are not permitted.

Pew Bows: Yes \_\_\_\_\_ No \_\_\_\_\_

*Please do not use any type of tape or Sticky tack on Pews. Rubber bands are recommended.*

Programs: Yes \_\_\_\_\_ No \_\_\_\_\_

Unity Candle: Yes \_\_\_\_\_ No \_\_\_\_\_

Will you need a: candelabra floor stand \_\_\_\_\_, or a small table for a floral arrangement \_\_\_\_\_

*Please bring your unity candle to your rehearsal.*

Will there be an additional Wedding Planner: Yes \_\_\_\_\_ No \_\_\_\_\_

Have the organist/musicians been contacted? Yes \_\_\_\_\_ No \_\_\_\_\_

*If not, please call our Music Director, Leszek Bartkiewicz at 248-693-0440 ext. 204*

#### Other reminders:

**Marriage License:** Please make sure your license is turned in to the parish office at least one week before your Wedding Day.

**Limousines** should be directed around the back of the church near the wide west Steps.

**Photography:** You will have half an hour after the ceremony to take pictures. Please inform your photographer and the wedding party that they will return to church immediately following the wedding for pictures.

**Wedding Coordinator** will be at the church one hour before your wedding and a half hour after your ceremony.

**Stipends:** All fees and offerings can be paid when you turn in your license to the office or at the Rehearsal.

Wedding Coordinator Gift: \$50.00

Suggested Church Offering: \$500.00 (*St. Joseph Church*)

Music Minister Fee: \$150.00 (*Leszek Bartkiewicz*)

**Please continue by filling out the details of the ceremony/liturgy. Refer to your Marriage preparation guide, "Together For Life", to fill out the selected prayers, readings and blessings that apply to your wedding ceremony.**

Kneelers or chairs will be provided for the bride, groom, Maid of Honor and the Best Man at the altar.

Your preference: **Chairs** \_\_\_\_\_ **Kneelers** \_\_\_\_\_

**Entrance Procession:** *(check or fill in)*

\_\_\_ **Both bride and groom accompanied by parents, preceded by bridesmaids, groomsmen, and presiding clergy.**

\_\_\_ **Both bride and groom accompanied by parents, preceded by bridesmaids and groomsmen.**

\_\_\_ **Bride accompanied by parents, preceded by bridesmaids and groomsmen.**

\_\_\_ **Bride accompanied by father, preceded by bridesmaids and groomsmen.**

\_\_\_ **Other** \_\_\_\_\_  
\_\_\_\_\_

**Collect** (Opening Prayer): pages 11-13 (A 1-7)

No. \_\_\_\_\_, page \_\_\_\_\_

**Old Testament:** pages 16-32 (B 1-9)

No. \_\_\_\_\_, page \_\_\_\_\_

Who will be the Reader \_\_\_\_\_

Relationship to the Bride or Groom \_\_\_\_\_

**Responsorial Psalm:** page 36-41 (C 1-7)

No. \_\_\_\_\_, page \_\_\_\_\_

Sung or read by \_\_\_\_\_

*(Ordinarily the Responsorial Psalm is sung by the Music Minister.)*

**New Testament:** pages 44-64 (D 1-13)

No. \_\_\_\_\_, page \_\_\_\_\_

Who will be the Reader \_\_\_\_\_

Relationship to the Bride or Groom \_\_\_\_\_

**Alleluia Verse and Verse before the Gospel:** page 68 (E 1-4)

No. \_\_\_\_\_ Sung \_\_\_\_\_ Omitted \_\_\_\_\_

**Gospel:** pages 70-84 (F 1-10)

No. \_\_\_\_\_, page \_\_\_\_\_

Read by Presiding Priest or Deacon

**Questions of Intent:** pages 86-87 (G1-2)

No. \_\_\_\_\_, page \_\_\_\_\_

**Consent or Wedding Vows:** pages 87-89 (H 1-2)

No. \_\_\_\_\_, page \_\_\_\_\_

Consent through questions \_\_\_\_\_ Memorized \_\_\_\_\_

Recited after priest \_\_\_\_\_ Read from book \_\_\_\_\_

**Blessing of Rings:** page 89=90(I 1-3)

No. \_\_\_\_\_, page \_\_\_\_\_

**General Intercessions/Prayer of the Faithful:** pages 90-92, (J 1-2), page 107 (J3)

No. \_\_\_\_\_, page \_\_\_\_\_

Who will be the Reader \_\_\_\_\_

Personally Composed \_\_\_\_\_ Prepared by priest/deacon \_\_\_\_\_

*Personally Composed Prayers should be turned in to the office prior to or at your Rehearsal.*

**Couples who are celebrating Marriage outside of Mass, will skip to the Nuptial Blessing.**

**Presentation of the Gifts:**

Brought forward by: Bride and Groom \_\_\_\_\_ Parents \_\_\_\_\_

Best Man and Maid of Honor \_\_\_\_\_ Others (list names) \_\_\_\_\_

Symbolic gift for the poor: Yes \_\_\_\_\_ No \_\_\_\_\_

Total number of persons bringing up gifts \_\_\_\_\_

**Prayer over the Gifts:** pages 93-94 (K 1-3)

No. \_\_\_\_\_, page \_\_\_\_\_

**Preface:** pages 94-96 (L 1-3)

No. \_\_\_\_\_, page \_\_\_\_\_

**Nuptial Blessing:** 97-101 (M 1-3), page 108 (M4)

No. \_\_\_\_\_, page \_\_\_\_\_

**Sign of Peace:**

Bride and Groom only \_\_\_\_\_ Couple to wedding party \_\_\_\_\_

Couple to wedding party and parents \_\_\_\_\_

**Couples who are celebrating Marriage outside of Mass, will skip to the Final Blessing.**

**Communion:** (Check off those in the immediate wedding party who will receive communion)

Groom \_\_\_\_\_ Bride \_\_\_\_\_ Best Man \_\_\_\_\_

Maid or Matron of Honor \_\_\_\_\_

Under both kinds: Yes \_\_\_\_\_ No \_\_\_\_\_

Approximate number of guests who will attend Mass \_\_\_\_\_

Approximate number of guests who will receive communion \_\_\_\_\_

**Eucharistic Ministers:** \_\_\_\_\_

*(The Bride and Groom are encouraged to assist the priest in Communion distribution. Training will be provided at the Rehearsal.)*

**Prayer After Communion:** pages 101-10290 (N 1-3)

No. \_\_\_\_\_, page \_\_\_\_\_

**Final Blessing: pages 103-105 (O 1-4)**

No. \_\_\_\_\_, page \_\_\_\_\_

**Dedication to Mary**

Offering of flowers to the Blessed Mother: Yes \_\_\_\_\_ No \_\_\_\_\_

**Other Special Elements or Alternatives in Our Ceremony:**

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*A copy of your Completed Wedding Intake forms should be turned in to the parish office, attention Sue Audette one month prior to your wedding.*

*Email address: [saudette@stjosephlakeorion.org](mailto:saudette@stjosephlakeorion.org)*

*Fax: 248-693-0958*

*Mailing address: 715 N. Lapeer Rd., Lake Orion, Michigan 48362*