

## INTRODUCTION

- A. Start with a sentence that will catch the attention of the reader, but also introduces the subject of the paper.
- B. Narrow subject
  - 1. Give background information.
  - 2. Cite author and article, short story, or poem on which your essay is based.
  - 3. Define terms your readers might not know.
- C. Name Main Points - Usually two or three, in the same order in which they will be discussed in the essay body.
- D. State Thesis - Opinion or point of view you intend to defend, to be supported by main points.

## BODY

- A. Main Point - First (same for Second and Third)
  - 1. Topic Sentence - Introduce first main point; limits paragraph to only that topic.
  - 2. Examples that are illuminative and provide proof for you topic.
  - 3. Explanation and details
  - 4. Conclusion/Transition

## CONCLUSION

- A. Return to general discussion as in INTRODUCTION.
- B. Restate Thesis (NOTE: Restating the thesis means rewording the thesis, not simply "cutting & pasting it").
- C. Concluding Statement - Ends essay with impact and makes it more than simply a repetition of the Introduction.
  - 1. Discuss implications of thesis.
  - 2. Propose solutions for thesis.
  - 3. Relate thesis to something beyond scope of essay: how does thesis fit into relevant, larger picture like society, humanity, government, science, personal relations, etc.